

**CITY OF DRESDEN  
BOARD MEETING AGENDA**

**December 4, 2023**

**6:00 p.m.**

- I. Call To Order By Mayor**
- II. Opening Ceremonies**
  - A. Welcoming Remarks
  - B. Invocation
  - C. Pledge of Allegiance
- III. Roll Call by City Recorder**
- IV. Minutes of the Previous Meeting**
- V. Input From Citizens**
  - Diane Saunders – Dogs Running Loose – Greenfield Hwy/Cooper Rd.
- VI. Employee's Report**
  - A. Carla Edwards – Finance
  - B. Josh Lassiter – Public Works
  - C. Jeff Pierpoint – Water Plant
  - D. Bryan Chandler – Police
  - E. Joey Winstead – Park
  - F. Paul Hutcherson – Fire
- VII. Reports from Aldermen or Advisory Committees**
- VIII. Unfinished Business**
  - A. None
- IX. New Business**
  - A. Debt Obligation Report – Municipal Complex – Comptroller
  - B. Budget Amendment Resolution 2024-06
- X. Announcements**
  - January Board Meeting Date (regular meeting falls on New Year's Day)
- XI. Adjournment**

City of Dresden  
Board of Directors Meeting  
November 6, 2023  
6:00 p.m.

BE IT REMEMBERED that the Board of Mayor and Aldermen met in regular session on Monday, October 2, 2023 at 6:00 p.m. at McWherter Civic Center. Mayor Mark Maddox was present and presiding when the following was entered into record. Mayor Mark Maddox, City Recorder Jennifer Branscum, Water Plant Operator Jeff Pierpoint, Park Director Joey Winstead, Police Chief Bryan Chandler, Public Works Director Josh Lassiter, Finance Director Carla Edwards and Fire Chief Paul Hutcherson were present. Mayor Mark Maddox called the meeting to order. Mayor Mark Maddox then asked for the roll call. B. J. Erwin gave the invocation and Mayor Maddox led the board and guests in the pledge.

Roll Call

Gwin Anderson	Present	Ralph Cobb	Present
Curtis Doran	Present	Dale Hutcherson	Present
Kenneth Moore	Present	Willie Parker	Present

Mayor Maddox presented the minutes of the October 2, 2023 and October 5, 2023 meetings. Mayor Maddox asked if there were any corrections, additions or deletions to the minutes. With no input, Mayor Maddox stated the minutes were approved as presented.

Mayor Maddox recognized Dresden Elementary School and Dresden Middle School for their efforts at the State tournament and presented both groups with a proclamation.

Mayor Maddox stated that revenue has slowed down statewide.

The potholes on Morrow and Pikeview Streets where leaks have been repaired were asked about since they are settling some. Public Works Director Josh Lassiter stated he plans to place coal patch in those areas this week.

Dale Hutcherson inquired about the donation to the dog pound from Fred & Lora Tustison and the status of the progress of that project. Public Works Director Josh Lassiter stated they were behind on the project due to the numerous water leaks that have arisen lately. He stated the equipment and material have been moved out of the area where the new dog pens will be housed. He stated dirt work has been done in preparation for concrete to be poured. Dale Hutcherson inquired about the possibility of utilizing volunteers to pour the concrete and finish the project. Mayor Maddox stated the city attorney would have to give an opinion on the legality and liability of utilizing volunteer labor.

Mayor Maddox presented Budget Amendment Resolution 2024-05 for approval. Mayor Maddox explained the line items and stated the amendment for the water fund was to transfer funds from Farmers Market to Public Works for a part-time employee, and to add grant funds to the Fire and Police Departments received from the State. Dale Hutcherson made a motion to approve Budget Amendment Resolution 2024-05 as presented. Willie Parker seconded the motion. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. Moore voted no. The motion passed with a vote of 6 to 0.

Mayor Maddox stated the Police Department has Tasers, radios, prisoner transport systems, lights and lighting systems that are no longer in use. He stated there are companies that will purchase these items from the City.

He stated the Board would need to declare these items as surplus property to be able to sell them. Kenneth Moore made a motion to declare the items as surplus property, authorize the sale of the items to qualified businesses and to report to the board what the equipment brings. Ralph Cobb seconded the motion. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Mayor Maddox stated bids had been received to mill and pave Linden Street from the Farmers Market to Dresden Middle School. Mayor Maddox stated funds were included in the current fiscal year budget for paving. He stated a bid was received from Ford Construction in the amount of \$158,394.80. A bid was received from Union City Paving in the amount of \$231,027.00 and a bid was received from Martin Paving in the amount of \$253,950.00. Willie Parker made a motion to accept the bid from Ford Construction in the amount of \$158,394.80. Curtis Doran seconded the motion. Dale Hutcherson asked Public Works Director Josh Lassiter if he has had experience working with Ford Construction. Lassiter stated Ford Construction has done the majority of the paving work in Dresden for quite some time. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Mayor Maddox reported there would be holiday events going on with businesses in Dresden over the next few weeks.

Dale Hutcherson stated new brick options had been presented to the City which will be reviewed and decided upon for the new municipal complex.

With no further business to discuss, Dale Hutcherson made a motion to adjourn. Willie Parker seconded the motion. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

---

Mayor Mark Maddox

ATTEST:

---

City Recorder Jennifer Branscum

Finance Director Report

Board Meeting 12/4/23

1. The 2023 tax data has been received and has been loaded into our Accounting system. We expect to receive ad valorem tax data in January, 2024. The original property tax revenue is \$682,393.48 but has decreased by \$1,848.63 in tax assessment changes. The current adjusted revenue amount of \$680,544.85 is lower than the budget of \$700,945.00 by \$20,400.15. It is expected that the ad valorem taxes will be greater than this amount. Collections to date as of 11/27/23 equal \$139,813.06. The current outstanding receivable amount is \$540,731.79. This amount is higher than the prior year balance by \$765.41.
2. As of 11/27/23, the outstanding balance for 2022 Property Taxes is \$21,0189.25. The balance has been reduced by payments in the amount of \$1,657.80 since the previous report. The one year delinquent tax receivable at this time in the prior year was \$12,053.55. Our current balance is higher than the prior year by \$8,964.70.
3. As of 11/27/23, the outstanding balance for 2013 through 2021 Property Taxes is \$7,676.00. The balance has been reduced by payments in the amount of \$1,435.97 since the previous report. The delinquent tax receivable for two years or more at this time in the prior year was \$8,343.35. Our current balance is lower than the prior year by \$667.35.
4. All property taxes for years prior to 2013 have been written off as non-collectible. All outstanding taxes are fully reserved so any collections of prior year taxes will be recognized as delinquent tax revenue.
5. The auditor, John Poole, has completed the audit field work in Dresden. We have received the actuarial report and forwarded it on to Mr. Poole.
6. Monthly activities:
  - a. Processed biweekly payrolls for 11/10/23 and 11/24/23.
  - b. Processed longevity payroll for 11/17/23.
  - c. Processed volunteer fire and monthly payrolls for 11/30/23.
  - d. Processed purchase orders.
  - e. Coded and entered accounts payable invoices and check requests.
  - f. Processed 4 weekly accounts payable check runs.
  - g. Prepared monthly account reconciliations.
  - h. Assisted at the counter to receipt water bill payments, property tax payments and miscellaneous receipts.

Please let me know if there is any additional information you would like for me to be presenting to you each month.

Thank you.

Carla R Edwards

Finance Director

City of Dresden

**Dresden Public Works**  
November 2023

Daily Checking of 25 Lift Stations  
Cleaning of Sewer Lines  
Read Water Meters & Checked High Readings  
Repaired Water Lines & Water Mains  
Installed New Remote Read Meters  
Turn Ons & Offs  
Picked up bulk items  
Picked up brush  
Routine Maintenance of Equipment  
Picked Up Trash  
Swept Streets  
Assisted Contractor with City Hall Project  
Patched Sink Holes and Pot Holes in Streets  
Repaired Water Main Break on Greenfield Hwy  
Hung Fall & Christmas Banners Downtown

**DRESDEN POLICE DEPARTMENT**

**October 16, 2023 - November 15, 2023**

**Roadway Accidents: 7**

**Private Property Accidents: 2**

**Citations**

Chandler	1	Animals @ large
Travis	5	Speeding
	2	Shoplifting
	1	Driving on Rev/Susp DL
	1	Stop Sign Violation
Vargas	3	Speeding
	1	Light Law
	1	Financial Responsibility
Watkins	1	Driving on Rev/Susp DL
	2	Financial Responsibility
	3	Speeding
	1	Due Care
	1	Seatbelt
	2	Registration
	3	Simple Possession
	1	Drug Paraphernalia
Willcutt	3	Speeding
	1	Financial Responsibility
	1	Driving on Rev/Susp DL
	1	Registration
	2	Simple Possession

**Total Offenses                      37**

**Citations                                      28**

(There may be more than one offense on each citation)

**Citation Collections: \$2,960.00**

**Driving School Collections: \$200.00**

<b><u>Residence</u></b>	<b><u>#</u></b>	<b><u>Percentage</u></b>
Dresden	9	32%
Weakley Co	6	22%
Out of county	13	46%
<b>TOTAL</b>	<b>28</b>	<b>100%</b>

<u>Location</u>	<u>Citations Written</u>	<u>Percentage</u>
Broad St	1	
Hwy 22	15	54%
Hwy 54	2	
Lamb Rd	1	
Latta Rd	1	
N Poplar	1	
Pikeview St	2	
Red Hill Rd	1	
S Poplar St	1	
Southfield Dr	1	
W Main St	2	
<b>TOTAL</b>	<b>28</b>	

**City Court Docket: 11/21/23** 26

3 No show

4 Continued

4 Pd before court (guilty plea per pmt)

12 Dismissed and ordered to pay court cost (no driving school).

0 Dismissed and ordered to driving school

2 Guilty

1 Warning

### Arrests

#### **Travis**

Runaway (found)  
Harrassment, Simple Assault (warrant on file)  
Criminal Trespass (warrant on file)

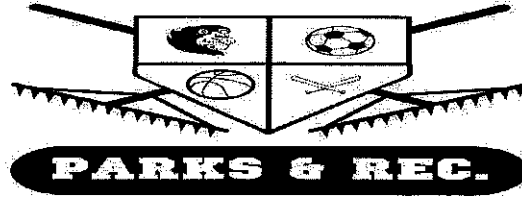
#### **Watkins**

Theft of Property (warrant on file)  
Weapon Law, Simple Possession  
Pos Sch II Meth

#### **Willcutt**

Pos Sch II Meth, Drug Para, Shoplifting

# **CITY OF DRESDEN**



## November 2023 Monthly Report

- Maintained, mowed and weedeat Wilson Park, Maiden Park, Farmers Market, Festival Park, Rail Trail, Volunteer Ridge Disc Golf, soccer fields and other city properties
- Trimmed hedge bushes in Wilson Park
- Daily removal of leaves from Rail Trail
- Cut undesired limbs at soccer complex and Rail Trail
- Removed soccer goals, bleachers and trash cans from soccer complex
- Removal of ornamental grass from Wilson Park
- Aerated Athletic fields in Wilson Park
- Sowed rye grass on Athletic fields and Dresden Farmers Market
- Decorated court square with Christmas decorations
- Decorated Dresden Farmers Market with Christmas lights





Jason E. Mumpower  
Comptroller

### Report On Debt Obligation

Entity and Debt Information		
<b>Entity Name</b>		
City of Dresden		
<b>Entity Address</b>		
117 West Main Street Dresden, Tennessee 38225		
<b>Debt Issue Name</b>		
Loan Agreement between PBA Clarksville and City of Dresden (2023)		
<b>Debt Issue Face Amount</b>		
\$6,000,000.00		
<b>Face Amount Premium or Discount?</b>		
N/A		
<b>Tax Status</b>		
Tax - Exempt		
<b>Interest Type</b>	<b>Net Interest Cost (NIC)</b>	
Net Interest Cost (NIC)	5.7%	
<b>Debt Obligation</b>		
Loan Agreement		
<b>Moody's Rating</b>	<b>Standard &amp; Poor's Rating</b>	<b>Fitch Rating</b>
Unrated	Unrated	Unrated
<b>Other Rating Agency Name</b>	<b>Other Rating Agency Rating</b>	
N/A	N/A	
<b>Security</b>		
General Obligation		
<b>Type of Sale Per Authorizing Document</b>		
Negotiated Sale		
<b>Dated Date</b>	<b>Issue/Closing Date</b>	<b>Final Maturity Date</b>
11/15/2023	11/15/2023	11/1/2048

Debt Purpose		
Purpose	Percentage	Description
General Government	100%	Acquisition, construction, and equipping of new municipal complex
Education	0%	N/A
Other	0%	N/A
Refunding	0%	N/A
Utilities	0%	N/A

Cost of Issuance and Professionals			
Does your Debt Issue have costs or professionals?			
Yes			
Description	Amount	Recurring Portion	Firm Name
Legal Fees - Bond Counsel	\$6,000.00	N/A	Spencer Fane Bone McAlister
Legal Fees - Issuer's Counsel	\$1,000.00	N/A	Runyon and Runyon
Issuer/Administrator Program Fees	\$29,000.00	N/A	Tennessee Municipal Bond Fund
Program Management Fee	\$0.00	15 basis points	TMBF
<b>TOTAL COSTS</b>	<b>\$36,000.00</b>		

**Maturity Dates, Amounts, and Interest Rates**

<b>Year</b>	<b>Amount</b>	<b>Interest Rate</b>
2024	\$112,000.00	5.70
2025	\$118,000.00	5.70
2026	\$125,000.00	5.70
2027	\$133,000.00	5.70
2028	\$140,000.00	5.70
2029	\$148,000.00	5.70
2030	\$157,000.00	5.70
2031	\$166,000.00	5.70
2032	\$176,000.00	5.70
2033	\$186,000.00	5.70
2034	\$197,000.00	5.70
2035	\$209,000.00	5.70
2036	\$221,000.00	5.70
2037	\$234,000.00	5.70
2038	\$248,000.00	5.70
2039	\$262,000.00	5.70
2040	\$277,000.00	5.70
2041	\$294,000.00	5.70
2042	\$311,000.00	5.70
2043	\$329,000.00	5.70
2044	\$348,000.00	5.70
2045	\$369,000.00	5.70
2046	\$390,000.00	5.70
2047	\$413,000.00	5.70
2048	\$437,000.00	5.70

\*See final page for Submission Details and Signatures\*

**Submission Details and Signatures**

Is there an official statement or disclosure document, as applicable, that will be posted to EMMA: <https://emma.msrb.org/>?

No

**Signature - Chief Executive or Finance Officer of the Public Entity**

<b>Name</b> Mark Maddox	<b>Title/Position</b> Mayor
<b>Email</b> mayor@cityofdresden.net	<b>Alternate Email</b> N/A

**Signature - Preparer (Submitter) of This Form**

<b>Name</b> Linda Mooningham	<b>Title/Position</b> Legal Coordinator
<b>Email</b> lmooningham@tmbf.net	<b>Alternate Email</b> N/A
<b>Relationship to Public Entity</b> N/A	<b>Organization</b> TMBF

**Verification of Form Accuracy**

By checking the box below as the signing of this form, I attest the following:

1. I certify that to the best of my knowledge the information in this form is accurate.
2. The debt herein complies with the approved Debt Management Policy of the public entity.
3. If the form has been prepared by someone other than the CEO or CFO, the CEO or CFO has authorized the submission of this document.

Verify Form Accuracy

**Date to be Presented at Public Meeting**

12/04/2023

**Date to be emailed/mailed to members of the governing body**

11/27/2023

**Final Confirmation:**

I hereby submit this report to the Division of Local Government Finance of the Tennessee Comptroller of the Treasury and understand my legal responsibility to: File this report with the members of the governing body no later than 45 days after the issuance or execution of the debt disclosed on this form. The Report is to be delivered to each member of the Governing Body and presented at a public meeting of the body. If there is not a scheduled public meeting of the governing body within forty-five (45) days, the report will be delivered by email or regular US mail to meet the 45-day requirement and also presented at the next scheduled meeting.

## Resolution 2024-06

**WHEREAS**, the City of Dresden has adopted a budget for Fiscal Year 2024 that defines line-item budgets for the General Fund and Water Fund and,

**WHEREAS**, there is need to amend the budget to reallocate funds and expenses.

**NOW, THEREFORE BE IT RESOLVED**, the Dresden Board of Mayor and Aldermen authorize the following:

**General Fund** – Receipt of loan proceeds for the municipal complex from Security Bank – Placing the proceeds into the operating budget.

DB	110-36900	Other Financing Source	\$6,000,000.00
CR	110-41510-921	Capital – Office Buildings	\$6,000,000.00

**General Fund** – Include the interest payment due for the municipal complex for fiscal year 2024 on the bonded debt.

DB	110-27000	Fund Balance	\$161,850.00
CR	110-49000-631	Bond Fund Debt	\$161,850.00

**General Fund** – Transfer funds from capital outlay that are not needed to outfit the brush truck. Move a portion of the capital funds to clothing and uniforms to purchase 5 sets of turnout gear.

DB	110-42200-900	Fire Dept. Capital Outlay	\$9,385.00
CR	110-42200-326	Clothing & Uniforms	\$9,385.00

**General Fund** – Reimbursement from State of Tennessee for Downtown Grant funds for Urban Designs.

DB	110-33400	State Revenues	\$11,715.86
CR	110-41300-916	Downtown Renovation	\$11,715.86

This resolution shall take effect upon its passage, the public welfare requiring it.

_____ Anderson	_____ Cobb	_____ Doran
_____ Hutcherson	_____ Moore	_____ Parker

\_\_\_ Passed / \_\_\_ Failed with a vote of \_\_\_ to \_\_\_ this 4<sup>th</sup> day of December, 2023.

\_\_\_\_\_  
Mayor Mark Maddox

ATTEST: \_\_\_\_\_  
Jennifer Branscum, City Recorder