

CITY OF DRESDEN
BOARD MEETING AGENDA
September 11, 2023
6:00 p.m.

- I. Call To Order By Mayor**
- II. Opening Ceremonies**
 - A. Welcoming Remarks
 - B. Invocation
 - C. Pledge of Allegiance
- III. Roll Call by City Recorder**
- IV. Minutes of the Previous Meeting**
- V. Input From Citizens**
 - Jim Kidwell – 535 Linden St. Property
- VI. Employee's Report**
 - A. Carla Edwards – Finance
 - B. Josh Lassiter – Public Works
 - C. Jeff Pierpoint – Water Plant
 - D. Bryan Chandler – Police
 - E. Joey Winstead – Park
 - F. Paul Hutcherson – Fire
- VII. Reports from Aldermen or Advisory Committees**
- VIII. Unfinished Business**
 - A. Zoning Ordinance Text Amendment – Ord. 2024-01 – Second Reading
- IX. New Business**
 - A. Linden Street Property
 - B. Budget Amendment Resolution 2024-03
 - C. Assistance to Firefighters Grant Award
- X. Announcements**
- XI. Adjournment**

NOTICE OF PUBLIC HEARING

Pursuant to Tennessee Code Annotated 13-7-203, the Town of Dresden Board of Mayor and Aldermen do hereby give notice of a public hearing to be held at 5:45 p.m. on the 11th day of September, 2023 at Dresden Town Hall. The purpose of the public hearing is to receive community input on a proposed zoning text amendment which would clarify regulations governing travel trailers & recreational vehicles.

All interested persons are invited to attend.

City of Dresden
Board of Directors Meeting
August 7, 2023
6:00 p.m.

BE IT REMEMBERED that the Board of Mayor and Aldermen met in regular session on Monday, August 7, 2023 at 6:00 p.m. at McWherter Civic Center. Mayor Mark Maddox was present and presiding when the following was entered into record. Mayor Mark Maddox, City Recorder Jennifer Branscum, Water Plant Operator Jeff Pierpoint, Park Director Joey Winstead, Police Chief Bryan Chandler, Public Works Director Josh Lassiter, Finance Director Carla Edwards and Fire Chief Paul Hutcherson were present. Mayor Mark Maddox called the meeting to order. Mayor Mark Maddox then asked for the roll call. Mayor Maddox gave the invocation and led the board and guests in the pledge.

Mayor Maddox read the Mayor's Welcome into the minutes.

Good evening ladies and gentlemen, and thank you for coming to the monthly meeting of the City of Dresden Board of Mayor and Aldermen. I am Mayor Mark Maddox and on behalf of the board and the staff, I want to welcome you here tonight. Tennessee law gives every Tennessean the right to attend city board meetings and to observe how their government is doing business. We appreciate that you have taken time from your own personal schedule to be here to see how our city government works.

A copy of the meeting agenda is available for you near the front of the room.

In order to conduct efficient, business-like meetings, the board has adopted rules for how their meetings will be conducted. Primarily, these rules are designed to keep the meeting moving, assure that all points of view are heard and considered, and to provide for common courtesies. In a few minutes, we will come to that place on the agenda entitled "Citizens Input." During this time, anyone wishing to address the board may do so for up to three minutes, although we ask that you have been recognized by the mayor to do so. We ask that you observe these simple rules when addressing the board:

- 1. At the beginning of your presentation, please tell us your name and address.*
- 2. Please address all of your questions to the mayor. Do not ask questions of the Aldermen or staff. If necessary, the mayor will ask an alderman or staff member to address your question or comments.*
- 3. Please avoid the use of improper language, profanity, or other inappropriate conduct.*
- 4. Please limit comments, questions and concerns to the items listed on the agenda. Other items may be discussed at a future board meeting by requesting to be placed on the agenda prior to the agenda being distributed to the Board. Please contact City Recorder Jennifer Branscum to be placed on a future agenda.*

Once the Citizen's Input portion of the meeting is over, the board will proceed with the remainder of this evening's agenda. You are welcome to stay and watch, but after Citizen's Input is over, you are no longer permitted to speak at the meeting.

We ask that everyone remember that we are doing the people's business here tonight – a very important responsibility for us all. Please help us do this business by observing the rules we have established for our meetings.

Again, welcome to the City of Dresden Board meeting. We're glad that you're here.

Roll Call

Gwin Anderson	Present	Ralph Cobb	Present
Curtis Doran	Present	Dale Hutcherson	Present
Kenneth Moore	Present	Willie Parker	Present

Mayor Maddox presented the minutes of the July 10, 2023 meeting. Mayor Maddox asked if there were any corrections, additions or deletions to the minutes. With no input, Mayor Maddox stated the minutes were approved as presented.

There was no citizen input in tonight's meeting.

Alderman Hutcherson asked Park Director Joey Winstead about the bleachers at Park Street. Hutcherson stated they had been removed. Winstead stated they had been removed temporarily for cleaning and would be put back this week.

Mayor Maddox presented Donation Acceptance Resolution 2024-01 to accept a monetary donation to the Police Department. Curtis Doran made a motion to approve Donation Acceptance Resolution 2024-01 as presented. Willie Parker seconded the motion. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Mayor Maddox presented Budget Amendment Resolution 2024-02 for approval. Ralph Cobb made a motion to approve Budget Amendment Resolution 2024-02 as presented. Gwin Anderson seconded the motion. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Mayor Maddox stated the current budget allows for the purchase of a tractor out of the Public Works budget. He stated Public Works Director Josh Lassiter has located a tractor through Sourcewell (a State contract purchasing agency) in the amount of \$45,191.41 for a tractor and a mower. Mayor Maddox stated this price includes liquidating some of our older mowers that are worn out. Mayor Maddox stated Board approval was needed to make the capital purchase. Dale Hutcherson made a motion to allow the expenditure of \$45,191.41 for a tractor and mower out of the Public Works budget which includes the liquidation of some of the older mowers. Curtis Doran seconded the motion. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Mayor Maddox presented Zoning Ordinance Text Amendment Ordinance 2024-01 for approval on first reading. He stated this ordinance would further define and clarify where recreational vehicles could be located within the city limits. Willie Parker made a motion to approve Zoning Ordinance Text Amendment Ordinance 2024-01 on first reading. Dale Hutcherson seconded the motion. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Mayor Maddox stated that with the September Board meeting falling on Labor Day, the meeting date would be moved to Monday, September 11.

Mayor Maddox stated negotiations were ongoing with Keely Nanney regarding her lot adjacent to the City Hall location. Gwin Anderson commented that it would be nice to have all of the lots on that block at the same level. Mayor Maddox agreed.

With no further business to discuss, Ralph Cobb made a motion to adjourn. Willie Parker seconded the motion. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Mayor Mark Maddox

ATTEST:

City Recorder Jennifer Branscum

Finance Director Report

Board Meeting 9/11/23

1. The 2023 tax data has not yet been received.
2. As of 8/31/23, the outstanding balance for 2022 Property Taxes is \$31,988.41. The balance has been reduced by payment in the amount of \$561.33 since the previous report. The one year delinquent tax receivable at this time in the prior year was \$12,794.71. Our current balance is higher than the prior year by \$19,193.70
3. As of 8/31/23, the outstanding balance for 2013 through 2021 Property Taxes is \$9,418.96. The balance is unchanged since the previous report. The delinquent tax receivable for two years or more at this time in the prior year was \$9,478.66. Our current balance is lower than the prior year by \$59.70.
4. All property taxes for years prior to 2013 have been written off as non-collectible. All outstanding taxes are fully reserved so any collections of prior year taxes will be recognized as delinquent tax revenue.
5. The auditor, John Poole, is scheduled to perform audit field work in Dresden on September 28 and 29.
6. Monthly activities:
 - a. Processed biweekly payrolls for 8/4/23, 8/18/23 and 9/1/23.
 - b. Processed volunteer fire, monthly and alderman payrolls for 8/31/23.
 - c. Processed purchase orders.
 - d. Coded and entered accounts payable invoices and check requests.
 - e. Processed 5 weekly accounts payable check runs.
 - f. Prepared monthly account reconciliations.
 - g. Completed annual account reconciliation book for FY2023 for the auditor to use during the annual audit.
 - h. Assisted at the counter to receipt water bill payments, property tax payments and miscellaneous receipts.

Please let me know if there is any additional information you would like for me to be presenting to you each month.

Thank you.

Carla R Edwards

Finance Director

City of Dresden

Dresden Public Works

August 2023

Daily Checking of 25 Lift Stations
Cleaning of Sewer Lines
Read Water Meters & Checked High Readings
Repaired Water Lines & Water Mains – 25 leaks repaired
Installed New Remote Read Meters
Turn Ons & Offs
Picked up bulk items
Picked up brush
Routine Maintenance of Equipment
Picked Up Trash
Swept Streets
Picked up debris from storms
Assisted Contractor with City Hall Project
Mowing
Repaired Sewer Main on Hwy 22
Assisted in Fulfilling a Records Request

DRESDEN POLICE DEPARTMENT

July 16, 2023 - August 15, 2023

Roadway Accidents: 5

Private Property Accidents: 1

Citations

Chandler	1	Property Maintenance
	1	FTA (Property Maintenance)
	2	Illegal Sale to Minors
Edwards	2	Speeding
	1	No DL
	1	Animal @ Large
	1	Seatbelt
	1	Registration
	1	Hands free
	1	Due Care
	1	Financial Responsibility
Finch	1	Financial Responsibility
	1	Hands free
	1	Seatbelt
	1	Animal @ Large
	1	Window Tint
	1	Speeding
Lee	1	Seatbelt
	1	Financial Responsibility
	1	Registration
Simmons	1	Seatbelt
	1	Driving on Rev/Susp DL
Travis	2	Seatbelt
	5	Speeding
	1	Stop Sign Violation
	2	No Motorcycle Helmet
	1	Window Tint
	4	Financial Responsibility
	1	No DL
	1	Registration
	1	Driving on Rev/Susp DL

Vargas	13	Speeding
	2	Financial Responsibility
	1	Fail to Maintain Lane
	1	Slow Poke Law
	1	No DL
	2	Light Law
	1	Registration
Watkins	5	Driving on Rev/Susp DL
	2	Financial Responsibility
	1	Hands free
	3	Seatbelt
	2	Simple Possession
	1	Drug Paraphernalia

Total Offenses 77 **Citations** 62

(There may be more than one offense on each citation)

Citation Collections: \$3,887.70

<u>Residence</u>	<u>#</u>	<u>Percentage</u>
Dresden	22	35%
Weakley Co	13	21%
Out of county	27	44%
TOTAL	62	100%

<u>Location</u>	<u>Citations Written</u>	<u>Percentage</u>
Cedar St	1	
Cooper St	1	
County Maint Rd	1	
D & C Subd Rd	1	
E Main St	6	10%
E Maple St	2	
Evergreen St	2	
Hwy 22	29	47%
Hwy 54	2	
Hwy 118	1	
Lamb Rd	1	
Linden St	1	
Morrow St	1	
N Cedar St	2	
Red Hill Rd	1	
S Cedar St	3	
S Church St	1	
Swanson Dr	2	
W Main St	4	6%
TOTAL	62	

11 No show
3 Continued
14 Pd before court (guilty plea per pmt)
8 Dismissed and ordered to pay court cost (no driving school).
3 Dismissed and ordered to driving school
6 Guilty
0 Warning

Arrests

Simmons

Driving on Susp/Rev DL, Seatbelt, Financial Responsibility
Ag Burglary, Simple Assault
Simple Assault (Domestic)

Travis

Poss Sch II, Drug Para, Light Law

Vargas

DUI 1st, Implied Consent, No DL, Open Container, Light Law
Criminal Impersonation, Driving on Susp/Rev DL, Seatbelt, Light Law

Watkins

Tampering with evidence, Meth, Drug Para
Criminal Impersonation (Warrant on file)

CITY OF DRESDEN



August 2023 Monthly Report

- Maintained, mowed, weedeat and edged sidewalks of park properties
- Set up soccer goals, team benches, trash cans and outlined field boundaries for Soccer Program
- Ball field maintenance and preparation for DMS Softball
- Routine Maintenance of Machinery
- Cut and removed down tree from Festival Park
- Removed fallen limbs/tree from Rail Trail, Disc Golf Course and Wilson Park

ORDINANCE NO. 2024-01

AN ORDINANCE AMENDING THE OFFICIAL ZONING ORDINANCE OF DRESDEN, TENNESSEE, TO CLARIFY REGULATIONS GOVERNING TRAVEL TRAILERS/RECREATIONAL VEHICLES.

WHEREAS, pursuant to Tennessee Code Annotated Section 13-7-201 through 13-7-211 empowering the Town to enact the Dresden Zoning Ordinance and Official Zoning Map, and provide for its administration and enforcement; and,
WHEREAS, the Board of Mayor and Aldermen deems it necessary, for the purpose of promoting the health, safety, prosperity, morals and general welfare of the Town to amend said Official Zoning Ordinance; and,
WHEREAS, the Dresden Municipal/Regional Planning Commission has reviewed said proposed amendment pursuant to Section 13-7-204 of the Tennessee Code Annotated and recommends such amendment to the Dresden Board of Mayor and Aldermen; and,
WHEREAS, pursuant to Section 13-7-203 of the Tennessee Code Annotated the Board of Mayor and Aldermen has held a public hearing; and,
WHEREAS, all the requirements of Section 13-7-201 through 13-7-211 of the Tennessee Code Annotated, with regard to the amendment of a zoning ordinance and map by the Planning Commission and subsequent action of the Board of Mayor and Aldermen have been met,

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Dresden, Tennessee, that the Dresden Official Zoning Ordinance be amended as follows:

SECTION 1. That Chapter III (General Provisions), Section P. be established as follows:

Travel Trailers / Recreational Vehicles. Occupied individual travel trailers / recreational vehicles are not permitted as a principal use of property in any zoning district. These structures are only allowed as units in approved "travel trailer / recreational vehicle" parks. Such travel trailer / recreational vehicle parks are only permitted, under the broader land use category of "Commercial Recreation" in the B-2 (General Business) and B-3 (Highway Oriented Business) Districts. Unoccupied travel trailers / recreational vehicles being stored by the occupant(s) of an approved residential dwelling (on the same property) are considered to be accessory uses, which are customarily incidental to said residential dwelling.

SECTION 3. BE IT FURTHER ORDAINED, that this Ordinance shall become effective upon final reading and publication in a newspaper of general circulation, the public welfare so requiring it.

Approved and adopted by the Board of Mayor and Aldermen, Dresden, Tennessee.

1st Reading 8/7/2023

Mayor

2nd Reading _____

Attest: _____
Town Recorder

Public Notice Date _____

Resolution 2024-03

WHEREAS, the City of Dresden has adopted a budget for Fiscal Year 2024 that defines line item budgets for the General Fund and Water Fund and,

WHEREAS, there is need to amend the budget to reallocate funds and expenses.

NOW, THEREFORE BE IT RESOLVED, the Dresden Board of Mayor and Aldermen authorize the following:

General Fund – Downtown Investment Grant receipts for Urban Designs and Antiques on the Square

DB	110-33400	State Grant Revenue	\$6905.32
CR	110-41300-916	Downtown Beautification	\$6905.32

Water Fund – Remove professional service expense for WK&T lease payment and replace it with long-term lease accounting entries for lease payment capitalization and amortization.

DB	413-16410	Lease Amortization	\$109590.00
DB	413-52100-250	Professional Services	\$146795.00
CR	413-52100-631	Interest Expense	\$59073.00
CR	413-23200	Notes Payable	\$87722.00
CR	413-52100-550	Amortization Expense	\$109590.00

General Fund – Donation received for the dog pound at the end of fiscal year 2023. Adding these funds to the FY2024 budget for new dog pens and concrete under shelter.

DB	110-36730	Donations – Individuals	\$7000.00
CR	110-44140-300	Dog Pound Supplies	\$7000.00

General Fund – Receipt of Tennessee Highway Safety Office grant. Reimbursement for April-June 2023 expenditures.

DB	110-33440	State THSO Grant	\$1573.20
CR	110-42100-121	Police Officer Wages	\$408.20
CR	110-42100-312	Small Items of Equipment	\$1165.00

This resolution shall take effect upon its passage, the public welfare requiring it.

_____ Anderson	_____ Cobb	_____ Doran
_____ Hutcherson	_____ Moore	_____ Parker

___ Passed / ___ Failed with a vote of ___ to ___ this 11th day of September, 2023.

Mayor Mark Maddox

ATTEST: _____
Jennifer Branscum, City Recorder

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 08/17/2023

Jennifer Branscum
DRESDEN CITY HALL
117 WEST MAIN STREET
DRESDEN, TN 38225

EMW-2022-FG-09551



FEMA

Dear Jennifer Branscum,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2022 Assistance to Firefighters Grant (AFG) Grant funding opportunity has been approved in the amount of \$20,952.38 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 5.00% of the Federal funds awarded, or \$1,047.62 for a total approved budget of \$22,000.00. Please see the FY 2022 AFG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2022 AFG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in black ink that reads "P. S. Williams".

PAMELA WILLIAMS
Assistant Administrator, Grant Programs

Summary Award Memo

Program: Fiscal Year 2022 Assistance to Firefighters Grant

Recipient: DRESDEN CITY HALL

UEI-EFT: FLYERBXPUB1

DUNS number: 196154454

Award number: EMW-2022-FG-09551

Summary description of award

The purpose of the Assistance to Firefighters Grant program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for Fiscal Year (FY) 2022 Assistance to Firefighters Grants funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded table

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Object Class	Total
Personnel	\$0.00
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$22,000.00
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect charges	\$0.00
<hr/>	
Federal	\$20,952.38
Non-federal	\$1,047.62
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Total	\$22,000.00
<hr/>	
Program Income	\$0.00

Approved scope of work

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the FY2022 AFG NOFO.

Approved request details:

Equipment

PPE Washer/Extractor/Dryer

DESCRIPTION

PPE Washer/Extractor

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$10,000.00	\$10,000.00	Equipment

PPE Washer/Extractor/Dryer

DESCRIPTION

PPE/Hose Dryer - Gas Powered

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$12,000.00	\$12,000.00	Equipment

Obligating document

1. Agreement No. EMW-2022-FG-09551	2. Amendment No. N/A	3. Recipient No. 626002522	4. Type of Action AWARD	5. Control No. WX01191N2023T		
6. Recipient Name and Address DRESDEN CITY HALL 117 W MAIN ST STE A DRESDEN, TN 38225		7. Issuing FEMA Office and Address Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646		8. Payment Office and Address FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742		
9. Name of Recipient Project Officer Jennifer Branscum		9a. Phone No. 7313642270	10. Name of FEMA Project Coordinator Assistance to Firefighters Grant Program		10a. Phone No. 1-866-274-0960	
11. Effective Date of This Action 08/17/2023	12. Method of Payment OTHER - FEMA GO	13. Assistance Arrangement COST SHARING		14. Performance Period 08/24/2023 to 08/23/2025 Budget Period 08/24/2023 to 08/23/2025		
15. Description of Action a. (Indicate funding data for awards or financial changes)						
Program Name Abbreviation	Assistance Listings No.	Accounting Data(ACCS Code)	Prior Total Award	Amount Awarded This Action + or (-)	Current Total Award	Cumulative Non-Federal Commitment
AFG	97.044	2023-F2-GB01 - P410-xxxx-4101-D	\$0.00	\$20,952.38	\$20,952.38	\$1,047.62
Totals			\$0.00	\$20,952.38	\$20,952.38	\$1,047.62
b. To describe changes other than funding data or financial changes, attach schedule and check here: N/A						
16. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address) This field is not applicable for digitally signed grant agreements						

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)	DATE
18. FEMA SIGNATORY OFFICIAL (Name and Title)	DATE
PAMELA WILLIAMS, Assistant Administrator, Grant Programs	08/17/2023