

**CITY OF DRESDEN
BOARD MEETING AGENDA**

August 7, 2023

6:00 p.m.

- I. Call To Order By Mayor**
- II. Opening Ceremonies**
 - A. Welcoming Remarks
 - B. Invocation
 - C. Pledge of Allegiance
- III. Roll Call by City Recorder**
- IV. Minutes of the Previous Meeting**
- V. Input From Citizens**
- VI. Employee's Report**
 - A. Carla Edwards – Finance
 - B. Josh Lassiter – Public Works
 - C. Jeff Pierpoint – Water Plant
 - D. Bryan Chandler – Police
 - E. Joey Winstead – Park
 - F. Paul Hutcherson – Fire
- VII. Reports from Aldermen or Advisory Committees**
- VIII. Unfinished Business**
 - A. None
- IX. New Business**
 - A. Donation Acceptance Resolution 2024-01
 - B. Budget Amendment Resolution 2024-02
 - C. Tractor Purchase – Public Works
 - D. Zoning Ordinance Text Amendment – Ordinance 2024-01
- X. Announcements**
- XI. Adjournment**

City of Dresden
Board of Directors Meeting
July 10, 2023
6:00 p.m.

BE IT REMEMBERED that the Board of Mayor and Aldermen met in regular session on Monday, July 10, 2023 at 6:00 p.m. at the Weakley County Courthouse. Mayor Mark Maddox was present and presiding when the following was entered into record. Mayor Mark Maddox, City Recorder Jennifer Branscum, Water Plant Operator Jeff Pierpoint, Park Director Joey Winstead, Police Chief Bryan Chandler, Public Works Director Josh Lassiter, Finance Director Carla Edwards and Fire Chief Paul Hutcherson were present. City Attorney Beau Pemberton was also present. Mayor Mark Maddox called the meeting to order. Mayor Mark Maddox then asked for the roll call. Mayor Maddox gave the invocation and led the board and guests in the pledge.

Roll Call

Gwin Anderson	Present	Ralph Cobb	Present
Curtis Doran	Present	Dale Hutcherson	Present
Kenneth Moore	Present	Willie Parker	Present

Mayor Maddox presented the minutes of the June 5, 2023 and June 27, 2023 meetings. Mayor Maddox asked if there were any corrections, additions or deletions to the minutes. With no input, Mayor Maddox stated the minutes were approved as presented.

Roland Dunn of 354 N. Cedar Street addressed the Board concerning a sewer line issue that serves his property. He stated he knew nothing about the sewer system. He stated he has a pump in the ground for his sewer and he didn't understand why he cannot put a sewer line in. Public Works Director Josh Lassiter stated the property at 354 N. Cedar Street is lower than the City's gravity line. He stated the properties at 354 N. Cedar and 364 N. Cedar have had grinder pumps installed since the houses were built. He stated a 2" service line runs along the shoulder of the road and connects to the City's manhole. Lassiter stated the grinder pump and the service line are the responsibility of the property owners. He stated there are 10-12 other locations within the city limits that have grinder pumps. Mr. Dunn was appreciative of the information and he stated he would figure something out.

Josh Lassiter stated Pavement Restoration should be back in town to patch the spots needed. He stated the project may be bid out if all of the spots are patched at once. He also stated Ford Construction would be in town once they finish with the I-69 project to do the patch work they are scheduled to do.

Alderman Moore asked about the damage done by the grapple truck on E. Main Street. He asked if invoices had been received by the phone company or the electric company. Josh Lassiter stated no damage was done to the grapple truck. City Recorder Jennifer Branscum stated an invoice had been received from WCMES for less than \$1,000 but no invoice had been received from the phone company.

Alderman Hutcherson stated he had several citizens ask about the City utilizing the Simmons Bank building instead of building a new building. He stated he had spoken with City Recorder Jennifer Branscum who had information on this subject. City Recorder Jennifer Branscum stated some items to think about when considering this project are: Engineering fees have already been allocated/spent for the former City Hall property in the amount of \$460,180. How much engineering costs would be associated with the renovation or

reconstruction of a different facility. Construction Manager fees of \$442,670 have been included in the project for the former City Hall located. Would a Construction Manager be retained for this project and if so, at what cost? Will the building need to be demolished or is it in a condition to be salvaged? What would the cost of demolition be? What would the costs of repairs be? There was a problem with the basement flooding prior to the tornado. What does that situation look like now? Would the basement be utilized as a safe room and if so, how do we make it handicap accessible? Is there a presence of mold in the building? Have varmints been living in the building? The cost estimate to repair the building to fit the needs for Simmons Bank was about \$4 million. If the City were to choose to utilize this property and not build back in the former location, we would risk losing FEMA funds for the building (\$1.9 million estimated). Alderman Hutcherson thanked City Recorder Branscum for the information. He stated he would share it with the citizens.

Mayor Maddox stated there was a piece of property the City owns on Hwy 22 in front of the Weakley County Rescue Squad (Map 102 Parcel 60.01). He stated the Rescue Squad has been maintaining the property for years and it is of no real benefit to the City. Mayor Maddox asked the Board if they would like to donate the property to the Weakley County Rescue Squad. Curtis Doran made a motion to donate the property to the Weakley County Rescue Squad. Willie Parker seconded the motion. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Cody Martin of Westan Insurance/Public Entity Partners introduced himself to the Board.

A moment of silence was observed for the passing of former State Senator and local resident Roy Herron.

With no further business to discuss, Ralph Cobb made a motion to adjourn. Curtis Doran seconded the motion. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Mayor Mark Maddox

ATTEST:

City Recorder Jennifer Branscum

Finance Director Report

Board Meeting 8/7/23

1. The 2022 tax data has been received and has been loaded into our Accounting system. The original tax revenue, including ad valorem taxes in the amount of \$25,235.14, is \$694,598.44. This reflects a decrease from the prior year of \$21,297.46. Tax revenue has increased by \$43.54 for rollback taxes and decreased by \$7,867.91 for assessment changes. The current grand total of tax revenue of \$686,774.07 is higher than the budgeted tax revenue of \$685,000 by \$1,774.07. Tax payments received as of 7/24/23 equal \$654,224.33 and the current balance due as of 7/24/23 is \$32,549.74. The balance outstanding at this time in the prior year was \$13,172.99.
2. As of 7/24/23, the outstanding balance for 2021 Property Taxes is \$3,424.77. The balance is unchanged since the previous report. The one year delinquent tax receivable at this time in the prior year was \$3,000.24. Our current balance is higher than the prior year by \$424.53.
3. As of 7/24/23, the outstanding balance for 2013 through 2020 Property Taxes is \$6,255.63. The delinquent tax balance for two years or more at this time in the prior year was \$6,516.22. Our current balance is lower than the prior year by \$260.59.
4. All property taxes for years prior to 2013 have been written off as non-collectible. All outstanding taxes are fully reserved so any collections of prior year taxes will be recognized as delinquent tax revenue.
5. The remaining balance on the 2012 taxes of \$148.98 has been written off against the reserve as non-collectible as part of the year end process.
6. Monthly activities:
 - a. Processed biweekly payrolls for 7/7/23 and 7/21/23.
 - b. Processed volunteer fire, monthly and alderman payrolls for 7/31/23.
 - c. Processed purchase orders.
 - d. Coded and entered accounts payable invoices and check requests.
 - e. Processed 4 weekly accounts payable check runs.
 - f. Prepared monthly account reconciliations.
 - g. Prepared annual account reconciliation book for FY2023 for the auditor to use during the annual audit.
 - h. Assisted at the counter to receipt water bill payments, property tax payments and miscellaneous receipts.

Please let me know if there is any additional information you would like for me to be presenting to you each month.

Thank you.

Carla R Edwards

Finance Director

City of Dresden

Dresden Public Works
July 2023

Daily Checking of 25 Lift Stations
Cleaning of Sewer Lines
Read Water Meters & Checked High Readings
Repaired Water Lines & Water Mains
Installed New Remote Read Meters
Turn Ons & Offs
Picked up bulk items
Picked up brush
Routine Maintenance of Equipment
Picked Up Trash
Swept Streets
Picked up debris from storms

DRESDEN POLICE DEPARTMENT

June 16, 2023 - July 15, 2023

Roadway Accidents: 3

Private Property Accidents: 1

Citations

Edwards	7	Speeding
	1	No DL
	2	Driving on Rev/Susp DL
	1	Stop Sign Violation
	1	Registration
	1	Simple Possession
Hickman	1	Speeding
Lee	1	Stop Sign Violation
	2	Speeding
	1	Financial Responsibility
	1	Registration
Simmons	10	Speeding
	6	Financial Responsibility
	2	Registration
	1	Stop Sign Violation
	1	Fail to Maintain Lane
	1	Seatbelt
	1	Leaving Scene
	1	Light Law
	3	Driving on Rev/Susp DL
	1	Simple Possession
Travis	2	Seatbelt
	4	Speeding
	1	Fail to Maintain Lane
	1	Window Tint
	1	Property Maintenance
	3	Financial Responsibility
	1	Simple Possession
	2	Registration
	1	Expired DL
	4	Driving on Rev/Susp DL
Vargas	4	Speeding

Total Offenses **70**

Citations

52

(There may be more than one offense on each citation)

Citation Collections: \$3,452.75

Driving School Collections: \$200.00

(only through June)

<u>Residence</u>	<u>#</u>	<u>Percentage</u>
Dresden	14	27%
Weakley Co	9	17%
Out of county	29	56%
TOTAL	52	100%

<u>Location</u>	<u>Citations Written</u>	<u>Percentage</u>
D & C Subd Rd	1	
E Main St	4	8%
E Maple St	1	
Evergreen Ext	2	
Evergreen St	3	
Hwy 22	18	35%
Hwy 54 (Paris)	1	
Hwy 89	1	
Hwy 118	1	
Jeter St	2	
Meadowlawn Dr	1	
N Fuller St	1	
Pikeview St	8	15%
Poplar St	1	
Taylor St	1	
Unknown (not listed)	4	8%
W Main St	2	
TOTAL	52	

City Court Docket: 7/18/23 44

10 No show

4 Continued

13 Pd before court (guilty plea per pmt)

11 Dismissed and ordered to pay court cost (no driving school).

2 Dismissed and ordered to driving school

3 Guilty

1 Warning

Arrests

Edwards

Pos Sch II
Driving on Susp/Rev DL, Window tint

Criminal Attempt, Criminal Trespass

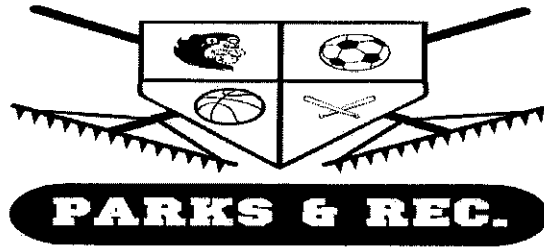
Hickman

Ag Assault

Vargas

DUI 2nd, Driving on Susp/Rev DL, Open Container

CITY OF DRESDEN



July 2023 Monthly Report

- Maintained, mowed, edged sidewalks and weed eat park properties at Wilson Park, Maiden Park, Rail Trail, Festival Park, Volunteer Ridge Disc Golf Course, McWherter Civic Center, Park Street Courts, Soccer Complex and other city properties
- Athletic field maintenance
- Cut and removed trees from Wilson Park & Rail Trail
- Painted playground equipment at Wilson Park
- Seasonal maintenance of City equipment

RESOLUTION – 2024-01

A RESOLUTION OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF DRESDEN, TENNESSEE, ESTABLISHING TO ACCEPT GIFTS AND OTHER DONATIONS.

WHEREAS, the Dresden Board of Mayor and Aldermen wish to evaluate the suitability of donations and other gifts prior to acceptance by the Town.

WHEREAS, gifts and donations to be approved by the Board of Mayor and Aldermen. It is the policy of the City of Dresden that no City official or employee shall solicit or accept any donation or gift on behalf of the City unless and until such solicitation or proposed donation is first approved and authorized by the Board of Mayor and Aldermen. For the purpose of this Resolution, the phrase “donation or gift” shall include, but is not limited to, such items of value as cash, bonds, real estate, automobiles, and other items of personal use.

WHEREAS, prior to voting to accept a donation or gift, the Board of Mayor and Aldermen shall first conduct a cost/benefit analysis to determine how acceptance of the proposed gift or donation will affect the City treasury and cash flow.

WHEREAS, prior to voting to accept a donation or gift, the Board of Mayor and Aldermen shall seek and obtain appropriate legal advice to determine the legal implications of such acceptance. In no event shall the City accept offers of donations or gifts which are predicated on the donor receiving favorable treatment by the City, nor shall the City accept donations or gifts which are predicated on the City pursuing policies which violate Federal or State laws or municipal ordinance.

WHEREAS, in considering the acceptance of gifts or donations, the Board of Mayor and Aldermen may consider whether such acceptance, or the conditions of such acceptance, may be unreasonably offensive to the citizens of Dresden.

WHEREAS, nothing in this policy shall be construed to apply to any federal or state grants or low-interest loans offered to the City of Dresden.

NOW, THEREFORE BE IT RESOLVED, the City of Dresden Board of Mayor and Aldermen authorize the acceptance of:

- A monetary donation from an anonymous source in the amount of \$30.00 for the Police Department.

This resolution shall be adopted and these donations be accepted, the public welfare requiring it.

PASSED AND APPROVED THIS 7th DAY OF August, 2023 BY A ROLL CALL VOTE OF THE DRESDEN BOARD OF MAYOR AND ALDERMEN.

Aye / Nay	Gwin Anderson
Aye / Nay	Ralph Cobb
Aye / Nay	Curtis Doran
Aye / Nay	Dale Hutcherson
Aye / Nay	Kenneth Moore
Aye / Nay	Willie Parker

Mark Maddox, Mayor

Attest: _____
City Recorder Jennifer Branscum

Resolution 2024-02

WHEREAS, the City of Dresden has adopted a budget for Fiscal Year 2024 that defines line item budgets for the General Fund and,

WHEREAS, there is need to amend the budget to reallocate funds and expenses.

NOW, THEREFORE BE IT RESOLVED, the Dresden Board of Mayor and Aldermen authorize the following:

General Fund – Put in budget the use of Insurance Recovery Funds for the purpose of paying A2H invoices for design and engineering, Henson Construction invoices for construction management in FY24 and general contractor invoices for construction.

DB	110-36350	Insurance Recoveries	\$957,222.50
CR	110-41510-900	Capital Expense	\$957,222.50

This resolution shall take effect upon its passage, the public welfare requiring it.

_____ Anderson	_____ Cobb	_____ Doran
_____ Hutcherson	_____ Moore	_____ Parker

___ Passed / ___ Failed with a vote of ___ to ___ this 7th day of August, 2023.

Mayor Mark Maddox

ATTEST: _____
Jennifer Branscum, City Recorder

ORDINANCE NO. 2024-01

AN ORDINANCE AMENDING THE OFFICIAL ZONING ORDINANCE OF DRESDEN, TENNESSEE, TO CLARIFY REGULATIONS GOVERNING TRAVEL TRAILERS/RECREATIONAL VEHICLES.

WHEREAS, pursuant to Tennessee Code Annotated Section 13-7-201 through 13-7-211 empowering the Town to enact the Dresden Zoning Ordinance and Official Zoning Map, and provide for its administration and enforcement; and,
WHEREAS, the Board of Mayor and Aldermen deems it necessary, for the purpose of promoting the health, safety, prosperity, morals and general welfare of the Town to amend said Official Zoning Ordinance; and,
WHEREAS, the Dresden Municipal/Regional Planning Commission has reviewed said proposed amendment pursuant to Section 13-7-204 of the Tennessee Code Annotated and recommends such amendment to the Dresden Board of Mayor and Aldermen; and,
WHEREAS, pursuant to Section 13-7-203 of the Tennessee Code Annotated the Board of Mayor and Aldermen has held a public hearing; and,
WHEREAS, all the requirements of Section 13-7-201 through 13-7-211 of the Tennessee Code Annotated, with regard to the amendment of a zoning ordinance and map by the Planning Commission and subsequent action of the Board of Mayor and Aldermen have been met,

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Dresden, Tennessee, that the Dresden Official Zoning Ordinance be amended as follows:

SECTION 1. That Chapter III (General Provisions), Section P. be established as follows:

Travel Trailers / Recreational Vehicles. Occupied individual travel trailers / recreational vehicles are not permitted as a principal use of property in any zoning district. These structures are only allowed as units in approved "travel trailer / recreational vehicle" parks. Such travel trailer / recreational vehicle parks are only permitted, under the broader land use category of "Commercial Recreation" in the B-2 (General Business) and B-3 (Highway Oriented Business) Districts. Unoccupied travel trailers / recreational vehicles being stored by the occupant(s) of an approved residential dwelling (on the same property) are considered to be accessory uses, which are customarily incidental to said residential dwelling.

SECTION 3. BE IT FURTHER ORDAINED, that this Ordinance shall become effective upon final reading and publication in a newspaper of general circulation, the public welfare so requiring it.

Approved and adopted by the Board of Mayor and Aldermen, Dresden, Tennessee.

1st Reading _____
Mayor

2nd Reading _____ Attest: _____
Town Recorder

Public Notice Date _____