

**CITY OF DRESDEN
BOARD MEETING AGENDA**

July 10, 2023

6:00 p.m.

- I. Call To Order By Mayor**
- II. Opening Ceremonies**
 - A. Welcoming Remarks
 - B. Invocation
 - C. Pledge of Allegiance
- III. Roll Call by City Recorder**
- IV. Minutes of the Previous Meeting**
- V. Input From Citizens**
 - Jacob Mansfield (364 N. Cedar Street) – Sewer Line
 - Greg Mansfield (364 N. Cedar Street) – Sewer Line
 - Roland Dunn (354 N. Cedar Street) – Sewer Line
- VI. Employee's Report**
 - A. Carla Edwards – Finance
 - B. Josh Lassiter – Public Works
 - C. Jeff Pierpoint – Water Plant
 - D. Bryan Chandler – Police
 - E. Joey Winstead – Park
 - F. Paul Hutcherson – Fire
- VII. Reports from Aldermen or Advisory Committees**
- VIII. Unfinished Business**
 - A. None
- IX. New Business**
 - A. N. Cedar Street Sewer Line
 - B. Hwy 22 Property
 - C. Municipal Complex
- X. Announcements**
- XI. Adjournment**

City of Dresden
Board of Directors Meeting
June 5, 2023
6:00 p.m.

BE IT REMEMBERED that the Board of Mayor and Aldermen met in regular session on Monday, June 5, 2023 at 6:00 p.m. at the McWherter Civic Center. Mayor Mark Maddox was present and presiding when the following was entered into record. Mayor Mark Maddox, City Recorder Jennifer Branscum, Water Plant Operator Jeff Pierpoint, Park Director Joey Winstead, Police Officer Thomas Travis, Public Works Director Josh Lassiter, Finance Director Carla Edwards and Fire Chief Paul Hutcherson were present. Mayor Mark Maddox called the meeting to order. Mayor Mark Maddox then asked for the roll call. Kenneth Gatewood gave the invocation and Mayor Maddox led the board and guests in the pledge.

Roll Call

Gwin Anderson	Present	Ralph Cobb	Present
Curtis Doran	Present	Dale Hutcherson	Present
Kenneth Moore	Present	Willie Parker	Present

Mayor Maddox presented the minutes of the May 8, 2023 meeting. Mayor Maddox asked if there were any corrections, additions or deletions to the minutes. With no input, Mayor Maddox stated the minutes were approved as presented.

There was no citizen input.

Josh Lassiter reported on the sidewalks that have been poured for the Presbyterian Church and The Flower Box as well as some smaller repairs. He also reported the paving on Jones Street had been completed and the property owner was satisfied. Josh stated the fence around the water tower on Jones Street would be replaced.

Dale Hutcherson asked about Ordinance 2023-01 that was passed revising the sick leave policy. He asked what the intent of the ordinance was when it was passed. Mayor Maddox stated he would meet with him this week to review it and readdress it with the Board at the July meeting.

Mayor Maddox presented Donation Acceptance Resolution 2023-12 for approval. Ralph Cobb made a motion to approve Donation Acceptance Resolution 2023-12 as presented. Willie Parker seconded the motion. Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 5 to 0. Gwin Anderson was not yet present at the meeting.

Mayor Maddox presented Budget Ordinance 2023-03 for approval on first reading. Mayor Maddox stated the City had received an updated certified tax rate which would change the rate from \$1.0666 to \$1.0727. Willie Parker made a motion to amend Budget Ordinance 2023-03 to reflect the updated certified tax rate of \$1.0727. Ralph Cobb seconded the motion. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion was approved upon a vote of 6 to 0. Kenneth Moore made a motion to amend the water rate per 1,000 gallon consumption over 2,000 gallons for outside city limit customers to \$4.50 per 1,000 gallon. Gwin Anderson seconded the motion. Questions were raised as to how many outside city limit customers this would affect and how much revenue it would generate. Anderson, Cobb, Doran and Hutcherson voted no. Moore and Parker voted yes. The motion failed with a vote of 4 against and 2 in favor. Ralph Cobb made a motion to

approve Budget Ordinance 2023-03 on first reading as amended. Curtis Doran seconded the motion. Anderson, Cobb, Doran, Hutcherson, and Parker all voted yes. Moore voted no. The motion passed with a vote of 5 to 1. Mayor Maddox stated a special called meeting will be held on Tuesday, June 27th to have the second reading and public hearing on the budget.

Mayor Maddox presented Cyber Security Policy Resolution 2023-13 for approval. Mayor Maddox stated this was a State requirement. Dale Hutcherson made a motion to approve Resolution 2023-13 as presented. Gwin Anderson seconded the motion. Gwin Anderson asked how employees would be trained on this topic. City Recorder Jennifer Branscum stated the City would participate in a program offered by the State as a free service to the City and would utilize any training the insurance company offered. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Mayor Maddox presented Budget Amendment Resolution 2023-14 for approval. Finance Director Carla Edwards explained each line item. Ralph Cobb made a motion to approve Resolution 2023-14 as presented. Curtis Doran seconded the motion. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Mayor Maddox gave an update on the bids received for the Municipal Complex project. After reviewing the lowest or best bid received on the various components, Cary Henson offered a couple of options moving forward. He stated the City could approve the bids and budget as they stand or the City could go back to the bidders and A2H and research any cost saving opportunities. Willie Parker made a motion for the board to continue reviewing the bids received and have Henson Construction and A2H look for cost savings and readdress this topic at the June 27th board meeting. Dale Hutcherson seconded the motion. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Kenneth Moore asked if the property owners on the court square still owe for demolition costs. Mayor Maddox stated Dr. Hutcherson paid his bill but Nanney and Winstead still owe for theirs. Mayor Maddox stated he would follow up on the outstanding invoices.

Mayor Maddox stated a special called board meeting would be held on Tuesday, June 27th at 6 p.m. to have the second and final reading on the budget as well as a public hearing and to discuss the municipal complex.

With no further business to discuss, Dale Hutcherson made a motion to adjourn. Curtis Doran seconded the motion. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Mayor Mark Maddox

ATTEST:

City Recorder Jennifer Branscum

City of Dresden
Board of Directors Meeting
June 27, 2023
6:00 p.m.

BE IT REMEMBERED that the Board of Mayor and Aldermen met in special session on Tuesday, June 27, 2023 at 6:00 p.m. at the McWherter Civic Center. Mayor Mark Maddox was present and presiding when the following was entered into record. Mayor Mark Maddox, City Recorder Jennifer Branscum, and Finance Director Carla Edwards were present. Mayor Mark Maddox called the meeting to order. Mayor Mark Maddox then asked for the roll call.

Roll Call

Gwin Anderson	Present	Ralph Cobb	Present
Curtis Doran	Present	Dale Hutcherson	Present
Kenneth Moore	Present	Willie Parker	Present

There was no citizen input during the public hearing prior to the start of the meeting.

Brandi George asked Mayor Maddox during citizen input what the certified tax rate would be. Mayor Maddox stated it would be \$1.0727.

Mayor Maddox presented Budget Ordinance 2023-03 for approval on second and final reading. Mayor Maddox stated a public hearing was held prior to tonight's meeting with no public input. Mayor Maddox highlighted some points in the budget regarding tax rate, employee raises and capital expenditures. Kenneth Moore made a motion to approve Budget Ordinance 2023-03 on second and final reading. Curtis Doran seconded the motion. Cobb, Doran, Hutcherson, Moore and Parker all voted yes. Anderson arrived late to the meeting. The motion was approved upon a vote of 5 to 0.

Mayor Maddox asked Cary Henson and Ryan McDaniel to give an update on the cost savings found for the municipal complex project. Cary Henson explained the cost saving items that would total a savings of \$286,112. This savings lowers the budget for the building to \$7,903,278.00 without the accent lighting around the top of the building. Adding the lighting back in increases the total budget to \$7,931,403. Gwin Anderson made a motion to accept all cuts proposed that are acceptable to A2H and not remove the questionable items until those items can be finalized and add the \$28,125 back in for the accent lighting on the outside of the building. Kenneth Moore seconded the motion. Dale Hutcherson stated these numbers add about \$1 million back to the budget. City Recorder Jennifer Branscum stated the construction manager fee that has already been allocated in the current fiscal year budget can be deducted from the updated construction manager total. Dale Hutcherson asked what the tax implication would be for this updated budget. Mayor Maddox stated that was unknown at this time. He stated we have a lender and we have a rate and an estimate could be made. City Recorder Jennifer Branscum was asked about the amount of funds available to put toward this project. Mayor Maddox stated about \$119,000 was available in insurance proceeds, about \$68,000 was available in the disaster relief fund and about \$2 million is estimated to be received from FEMA. Kenneth Moore stated with the previous board and mayor and the current board and mayor, it has taken us about a year and a half to get to this point. He said the Mayor had gotten the lowest loan rate we can get. He further stated waiting another week to vote on this would not change his mind. He stated he was the tightest person on the board and he was ready to move

forward. Kenneth Moore then called for the question. Upon a roll call vote, Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Mayor Maddox presented Budget Amendment Resolution 2023-15 for approval. Finance Director Carla Edwards explained each line item. Willie Parker made a motion to approve Resolution 2023-15 as presented. Dale Hutcherson seconded the motion. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Mayor Maddox stated the July board meeting would be held on Monday, July 10th at 6 p.m. due to the July 4th holiday.

Mayor Maddox stated a groundbreaking ceremony would be scheduled for the municipal complex project.

With no further business to discuss, Ralph Cobb made a motion to adjourn. Willie Parker seconded the motion. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Mayor Mark Maddox

ATTEST:

City Recorder Jennifer Branscum

Finance Director Report

Board Meeting 7/10/23

1. The 2022 tax data has been received and has been loaded into our Accounting system. The original tax revenue, including ad valorem taxes in the amount of \$25,235.14, is \$694,598.44. This reflects a decrease from the prior year of \$21,297.46. Tax revenue has increased by \$43.54 for rollback taxes and decreased by \$7,867.91 for assessment changes. The current grand total of tax revenue of \$686,774.07 is higher than the budgeted tax revenue of \$685,000 by \$1,774.07. Tax payments received as of 6/30/23 equal \$654,192.58 and the current balance due as of 6/30/23 is \$32,581.49. The balance outstanding at this time in the prior year was \$13,848.99.
2. As of 6/30/23, the outstanding balance for 2021 Property Taxes is \$3,424.77. Tax payments in the amount of \$208.00 have been received since the previous report. The one year delinquent tax receivable at this time in the prior year was \$4,236.76. Our current balance is lower than the prior year by \$811.99.
3. As of 6/30/23, the outstanding balance for 2012 through 2020 Property Taxes is \$6,404.61. Tax payments in the amount of \$229.97 have been received since the prior report. The delinquent tax balance for two years or more at this time in the prior year was \$6,942.73. Our current balance is lower than the prior year by \$538.12.
4. All property taxes for years prior to 2012 have been written off as non-collectible. All outstanding taxes are fully reserved so any collections of prior year taxes will be recognized as delinquent tax revenue.
5. The remaining balance on the 2012 taxes will be written off as non-collectible as part of the year end process. The amount to be written off against the reserve is \$148.98.
6. Monthly activities:
 - a. Processed biweekly payrolls for 6/9/23 and 6/23/23.
 - b. Processed volunteer fire, monthly and alderman payrolls for 6/30/23.
 - c. Processed purchase orders.
 - d. Coded and entered accounts payable invoices and check requests.
 - e. Processed 5 weekly accounts payable check runs.
 - f. Prepared monthly account reconciliations.
 - g. Assisted at the counter to receipt water bill payments, property tax payments and miscellaneous receipts.
 - h. Closed FY23 purchase orders and printed year end receivable reports for the fiscal year end close.

Please let me know if there is any additional information you would like for me to be presenting to you each month.

Thank you.

Carla R Edwards

Finance Director

City of Dresden

Dresden Public Works

June 2023

Daily Checking of 25 Lift Stations

Cleaning of Sewer Lines

Read Water Meters & Checked High Readings

Repaired Water Lines & Water Mains – Repaired about 20 water leaks this month

Installed New Remote Read Meters

Turn Ons & Offs

Picked up bulk items

Picked up brush

Routine Maintenance of Equipment

Picked Up Trash

Assisted with contractor completing the paving at the Jones Street debris staging site

Assisted with contractor installing new fencing around the water tank on Jones Street

Removed the concrete ramp on the court square at the intersection of Main & Poplar

DRESDEN POLICE DEPARTMENT

May 16, 2023 - June 15, 2023

Roadway Accidents: 3

Private Property Accidents: 0

Citations

Chandler	1	Property Maintenance	
	1	Drive on Rev/Susp DL	
	2	Financial Resp	
	1	Speeding	
	1	Registration	
	1	Simple Possession	
	1	Drug Para	
Ewards	9	Speeding	
	1	Light Law	
	2	Driving on Rev/Susp DL	
	1	Financial Resp	
	3	Seatbelt	
	2	Window Tint	
	2	Property Maintenance	
	1	Simple Possession	
Hickman	2	Financial Responsibility	
	3	Registraton	
	1	Speeding	
Lee	1	Driving on Rev/Susp DL	
	2	Speeding	
	2	Financial Responsibility	
	1	Seatbelt	
Travis	5	Seatbelt	
	13	Speeding	
	1	Window Tint	
	1	No DL	
	2	Financial Responsibility	
	2	Simple Possession	
	2	Registration	
	1	Hands Free	
	1	Stop Sign Violation	
Vargas	5	Speeding	
	1	Driving on Rev/Susp DL	
Total Offenses	<u>75</u>	Citations	<u>58</u>

(There may be more than one offense on each citation)

Citation Collections: \$5,286.68

Driving School Collectioins: \$400.00

Residence **#** **Percentage**

Dresden	22	38%
Weakley Co	14	24%
Out of county	22	38%
TOTAL	58	100%

<u>Location</u>	<u>Citations Written</u>	<u>Percentage</u>
E Main St	5	9%
E Maple St	2	
Evergreen Ext	1	
Evergreen St	5	9%
Hunt St	1	
Hwy 22	17	29%
Hwy 54	2	
Latta Rd	1	
Linden St	1	
Locust St	2	
N Cedar St	1	
N Wilson St	2	
Pikeview	7	12%
S Cedar St	2	
Sharon Hwy 89	2	
Unknown (not listed)	2	
W Main St	4	7%
W Nelson St	1	
TOTAL	58	

City Court Docket: 6/20/23 63

12 No show

3 Continued

21 Pd before court (guilty plea per pmt)

18 Dismissed and ordered to pay court cost (no driving school).

4 Dismissed and ordered to driving school

5 Guilty

0 Warning

Arrests

Chandler Criminal Impersonation, Simple Pos, Drug Para
PI

Hickman Simple Assault (domestic)

Lee Criminal Trespass

Travis Driving on Susp/Rev DL (3rd offense), Speeding
Disorderly Conduct, Resisting Stop, Pos Sch IV
Driving on Susp/Rev DL (4th offense), Speeding

CITY OF DRESDEN



June 2023 Monthly Report

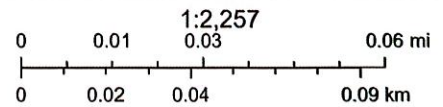
- Maintained, mowed, edged sidewalks and weed eat park properties at Wilson Park, Maiden Park, Rail Trail, Festival Park, Volunteer Ridge Disc Golf Course, McWherter Civic Center, Park Street Courts, Soccer Complex and other city properties
- Athletic field preparation for city league games
- Prepared Wilson Park for Gold State and Silver State T-Ball Tournaments
- Limbed trees and eliminated undesired vegetation on Rail Trail
- Implemented spray management of Park properties
- Repaired drinking fountain at Dresden Farmers Market and Rail Trail
- Cut and removed tree from Maiden Park
- Repaired wood fence at Dresden Farmers Market/Rail Trail
- TOSHA compliance findings corrected/updated

Weakley County - Parcel: 102 060.01



Date: July 3, 2023

County: Weakley
Owner: DRESDEN CITY OF
Address: HWY 22
Parcel Number: 102 060.01
Deeded Acreage: 0
Calculated Acreage: 2.8
Date of TDOT Imagery: 2020
Date of Vexcel Imagery: 2021



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The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.