

**CITY OF DRESDEN  
BOARD MEETING AGENDA**

**February 13, 2023**

**6:00 p.m.**

- I. Call To Order By Mayor**
- II. Opening Ceremonies**
  - A. Welcoming Remarks
  - B. Invocation
  - C. Pledge of Allegiance
- III. Roll Call by City Recorder**
- IV. Minutes of the Previous Meeting**
- V. Communications From The Mayor**
- VI. Input From Citizens**
- VII. Employee's Report**
  - A. Carla Edwards – Finance
  - B. Josh Lassiter – Public Works
  - C. Jeff Pierpoint – Water Plant
  - D. Bryan Chandler – Police
  - E. Joey Winstead – Park
  - F. Paul Hutcherson – Fire
- VIII. Reports from Aldermen or Advisory Committees**
- IX. Unfinished Business**
  - A. Personnel Policy Amendment Ordinance 2023-01 – Final Reading
- X. New Business**
  - A. FY 2022 Audit Report
  - B. Police Chief Appointment
  - C. 2023 Committees
  - D. Community Development Block Grant Project
  - E. Vaughn Bros. Drainage
  - F. Attorney Invoice
- XI. Announcements**
- XII. Adjournment**

## **Public Notice**

*There will be a public hearing held on Monday, February 13, 2022 at 5:45 p.m. for public input on Ordinance 2023-01 (Personnel Policy Amendment). This ordinance will be voted on during the regular monthly meeting at 6:00 p.m. Monday, February 13, 2023.*

*A copy of the ordinance may be obtained at Dresden City Hall. The public is encouraged to send any comments to [cityrecorder@cityofdresden.net](mailto:cityrecorder@cityofdresden.net) or call Dresden City Hall by 4:30 p.m. on February 13, 2023.*

City of Dresden  
Board of Directors Meeting  
January 9, 2023  
6:00 p.m.

BE IT REMEMBERED that the Board of Mayor and Aldermen met in regular session on Monday, January 9, 2023 at 6:00 p.m. at the McWherter Civic Center. Mayor Mark Maddox was present and presiding when the following was entered into record. Mayor Mark Maddox, City Recorder Jennifer Branscum, Water Plant Operator Jeff Pierpoint, Park Director Joey Winstead, Interim Police Chief Bryan Chandler, Public Works Director Josh Lassiter and Fire Chief Paul Hutcherson were present. City Attorney Beau Pemberton was also present. Mayor Mark Maddox called the meeting to order. Mayor Mark Maddox then asked for the roll call. Curtis Doran gave the invocation. Mayor Maddox led the board and guests in the pledge.

Roll Call

Gwin Anderson	Present	Ralph Cobb	Present
Curtis Doran	Present	Dale Hutcherson	Present
Kenneth Moore	Present	Willie Parker	Present

Mayor Maddox presented the minutes of the December 5, 2022 meeting and the December 19, 2022 meeting. Mayor Maddox asked if there were any corrections, additions or deletions to the minutes. With no input, Mayor Maddox stated the minutes were approved as presented.

City Recorder Jennifer Branscum and Mayor Maddox will be completing the Certified Public Manager Program through the UT Naifeh Center for Effective Leadership. This is a one-year program with classes each month. Attendance in this program is at no cost to the City as both participants received a scholarship.

Police Chief candidates will begin being interviewed. Two current employees applied for the position. Any alderman interested in being involved in the interview process, please notify Mayor Maddox as soon as possible. A recommendation will be submitted for board approval once interviews have been conducted.

Sandra Klutts addressed the Board concerning a donation to the Miss Tennessee Iris Festival Pageant. She stated the City of Dresden has donated to this for the last several years. She asked the Board to donate \$500.00 to the pageant. Willie Parker made a motion to donate \$500.00 to the Miss Tennessee Iris Festival Pageant. Ralph Cobb seconded the motion. The motion passed unanimously.

Brandi George of 329 S. Poplar Street asked the Mayor and Board how they propose to pay for the new municipal complex with a construction cost of about \$8 million. Mayor Maddox stated the City is still shopping for loans and other sources of funding.

Josh Lassiter stated leaf pickup is almost finished. He stated his department is sweeping the streets now. He also stated Ford Construction is waiting on decent weather to be able to finish patching the spots throughout town, including the spots on Linden Street. Josh stated he placed some coal patch in the spots on Linden Street in the meantime.

Mayor Maddox stated he met with Mrs. Nanney regarding her property that joins the City property on the court square. He stated he felt she was willing to negotiate selling her property. Mayor Maddox stated the

design of the new complex would not be changed at all. He stated if this property was acquired, it would be utilized as a greenspace.

Josh Lassiter responded to a question about the lights on the court square going off and on. He stated some are on timers and others are on electric eyes. He stated when the power goes off as much as it did at the end of December, it throws the timing off. He stated he would check them all and reset the timers.

Josh Lassiter was asked about the draining issue at Vaughn Bros. He stated the last cost estimate he received was between \$104,000 and \$110,000 to complete the repair project.

Dale Hutcherson reminded the guests of the importance to shop local and to support local businesses. He stated the City benefits from the sales tax revenue and the local taxes. He stated as more people shop local, that increases the revenue budget which in turn aids in funding the needs of the City.

Mayor Maddox stated Justin Crice and Alisha Melton with Weakley County Long-Term Recovery Group was present to give an update to the Board on the assistance that has been provided for the tornado survivors. Justin Crice provided a handout to the Board members summarizing the assistance that has been provided.

Mayor Maddox stated a new sewer line is needing to be installed for The Flower Box. He stated the previous sewer line ran through the middle of the block. He stated that during the new construction, the lines for the new buildings needs to be relocated. Mayor Maddox stated the projected cost of the project is about \$30,000. Mayor Maddox asked the Board for approval to proceed with this project. Gwin Anderson made a motion to grant approval to complete this project and approval for the expenditure of funds. Willie Parker seconded the motion. City Attorney Beau Pemberton stated that no express utility easement was recorded on the Winstead property. He further stated that with the presence of a historical utility easement being in place for numerous years, the City has a prescriptive easement to provide the necessary utilities to the properties on the block. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Mayor Maddox presented the construction only budget from Henson Construction for the new municipal complex. He stated this information was discussed at the December 19, 2022 meeting. Mayor Maddox asked the Board to formally accept the construction only budget so we can proceed with seeking funding options. Gwin Anderson made a motion to accept the construction only budget from Henson Construction for the new municipal complex in the amount of \$6,988,119. Willie Parker seconded the motion. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Mayor Maddox presented Budget Amendment Resolution 2023-05 for approval. Willie Parker made a motion to approve Budget Amendment Resolution 2023-05. Dale Hutcherson seconded the motion. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Mayor Maddox presented Donation Acceptance Resolution 2023-06 for approval. Gwin Anderson made a motion to approve Donation Acceptance Resolution 2023-06. Ralph Cobb seconded the motion. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Mayor Maddox presented Personnel Policy Amendment Ordinance 2023-01 for approval on first reading. Mayor Maddox stated this amendment further defines "retirement" in the sick pay benefit section of the policy. He stated this allows only employees who are retirement age to receive sick pay benefits upon retirement from the City. Ralph Cobb made a motion to approve Personnel Policy Amendment Ordinance 2023-01 on first reading. Gwin Anderson seconded the motion. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all

voted yes. The motion passed with a vote of 6 to 0. A public hearing will be held prior to the February board meeting for this ordinance.

With no further business to discuss, Dale Hutcherson made a motion to adjourn. Gwin Anderson seconded the motion. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

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Mayor Mark Maddox

ATTEST:

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City Recorder Jennifer Branscum

Finance Director Report

Board Meeting 1/9/23

1. The 2022 tax data has been received and has been loaded into our Accounting system. The original tax revenue, including ad valorem taxes in the amount of \$25,235.14, is \$694,598.44. This reflects a decrease from the prior year of \$21,297.46. Tax revenue has increased by \$43.54 for rollback taxes and decreased by \$7,198.99 for assessment changes. The current grand total of tax revenue of \$687,442.99 is higher than the budgeted tax revenue of \$685,000 by \$2,442.99. Tax payments received as of 2/6/23 equal \$294,640.92 and the current balance due as of 2/6/23 is \$392,802.07.
2. As of 2/6/23, the outstanding balance for 2022 Property Taxes is \$11,815.69. Tax payments in the amount of \$28.96 have been received since the previous report. The one year delinquent tax receivable at this time in the prior year was \$11,314.31. Our current balance is higher than the prior year by \$501.38.
3. As of 2/6/23, the outstanding balance for 2012 through 2020 Property Taxes is \$7,839.98. Tax payments in the amount of \$503.37 have been received since the prior report. The delinquent tax balance for two years or more at this time in the prior year was \$8,533.73. Our current balance is lower than the prior year by \$693.75.
4. All property taxes for years prior to 2012 have been written off as non-collectible. All outstanding taxes are fully reserved so any collections of prior year taxes will be recognized as delinquent tax revenue.
5. Our auditor, John Poole, completed the fieldwork portion of his audit in September. The audit report was completed just after December 31, 2022 but he was unable to attend the January board meeting. He will be here on February 13<sup>th</sup> to discuss the audit.
6. Monthly activities:
  - a. Processed biweekly payrolls for 1/6/23 and 1/20/23.
  - b. Processed alderman, volunteer fire and monthly payroll for 1/31/23.
  - c. Processed purchase orders.
  - d. Coded and entered accounts payable invoices and check requests.
  - e. Processed 4 weekly accounts payable check runs.
  - f. Prepared monthly account reconciliations.
  - g. Assisted at the counter to receipt water bill payments, property tax payments and miscellaneous receipts.

Please let me know if there is any additional information you would like for me to be presenting to you each month.

Thank you.

Carla R Edwards

Finance Director

City of Dresden

**Dresden Public Works**  
January 2022

Daily Checking of 25 Lift Stations

Cleaning of Sewer Lines

Read Water Meters & Checked High Readings

Repaired Water Lines & Water Mains

Installed New Remote Read Meters

Turn Ons & Offs

Picked up bulk items

Picked up leaves

Routine Maintenance of Equipment

Picked Up Trash

Assisted with lead pipe survey as required by TDEC

Assisted with installation of pump station on Hwy 22 for new convenience store/gas station

Salted streets during icy days

# DRESDEN POLICE DEPARTMENT

December 16, 2022 - January 15, 2023

**Calls: 328**

**Roadway Accidents: 4**

**Private Property Accidents: 2**

## Citations

Chandler	1	No DL
King	1	Fail to Yield
	1	Financial Responsibility
Lee	1	Criminal Trespass
	2	Financial Responsibility
	2	Seatbelt
	1	Simple Possession
Travis	6	Registration
	9	Speeding
	1	No DL
	2	Financial Responsibility
	1	Seatbelt
	4	Driving on Susp/Rev DL
	1	Move Over Law
	1	Simple Possession
Vargas	1	Speeding
	1	Financial Responsibility
Wright	1	Fail to Maintain Lane
	1	Registration
	1	No DL
	1	Financial Responsibility
	1	Driving on Susp/Rev DL
	2	Simple Possession
	1	Pos Drug Paraphernalia

**Total Offenses**

**44**

**Citations**

**34**

(There may be more than one offense on each citation)

**Citation Collections: \$3,308.60**



<u>Residence</u>	<u>#</u>	<u>Percentage</u>
Dresden	11	32%
Weakley Co	10	30%
Out of county	13	38%
<b>TOTAL</b>	<b>34</b>	<b>100%</b>

<u>Location</u>	<u>Citations Written</u>	<u>Percentage</u>
Broad	1	
Dollar General	1	
Dresden	1	
E Main	3	
Edgewood Cir	1	
Hwy 22	11	32%
Hwy 54	1	
Klutts Rd	1	
Maple Ln	3	
N Cedar	3	
N Church	1	
N Wilson	1	
Pikeview St	4	12%
W Main	1	
WC Nursing Home Rd	1	
<b>TOTAL</b>	<b>34</b>	

**City Court Docket: 1/24/23**

16

5 No show

1 Continued

3 Pd before court (guilty plea per pmt)

7 Dismissed and ordered to pay court cost (no driving school).

0 Guilty

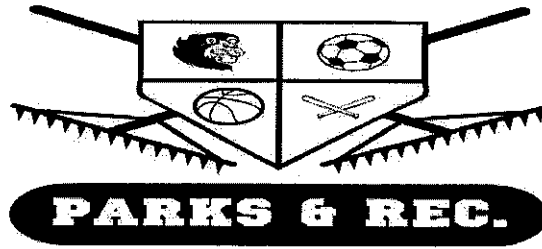
0 Warning

**Arrests**

**Lee** Theft of Property

**Wright** Ag Assault

# CITY OF DRESDEN



## January 2023 Monthly Report

- Maintained city park properties
- Ball field maintenance
- Took down Christmas lights at Farmers Market
- Assisted with painting at McWherter Civic center
- Setup for Long-Term Recovery Town Hall Meeting

**ORDINANCE 2023-01**

**AN ORDINANCE TO AMEND THE PERSONNEL POLICY OF THE  
CITY OF DRESDEN**

**WHEREAS**, the City of Dresden has adopted a handbook which establishes personnel policies; and,

**WHEREAS**, the Board of Mayor and Aldermen find it necessary to update certain sections of the personnel policy.

**NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF DRESDEN** that the City of Dresden Personnel Handbook be amended to read as follows:

*Section V – Benefits – Subsection D. Sick Leave:*

Employees shall be compensated for unused sick leave upon retirement from Town employment. Employees who retire from Town employment must be normal retirement age as defined by the Town’s retirement plan. Employees shall not be compensated for unused sick leave under any other circumstances except for the death of an employee.

This ordinance shall take effect on final passage, the public welfare requiring it.

**First Reading – January 9, 2023**

**Second Reading – February 13, 2023**

ATTEST:

\_\_\_\_\_  
Mark Maddox, Mayor

\_\_\_\_\_  
Jennifer Branscum, City Recorder

## ***2023 City of Dresden Committee List***

### ***Industrial Board***

Tom Reavis – 2-year term  
Tony Winstead - 2-year term  
Jimmy Westbrook - 1-year term  
Ricky Finney – 1-year term  
Junior Moore – Chairman, 4-year term  
Judy McAlpin - 4-year term  
Larry Jolley - 4-year term  
? - 3-year term  
Colin Johnson – 3-year term  
Brad Branscum – 1-year term  
Weakley County Economic Development Board Director - Ex-Officio  
Mark Maddox – Mayor, Ex-Officio

### ***Planning Commission***

Tommy Moore – 2-year term (Chairman)  
Joyce Hurt – 2-year term  
Paul Hutcherson – 1-year term  
Kenneth Moore – 1-year term  
Mike Youngblood – 4-year term  
Allen Strawbridge – 4-year term  
Dick Tidwell – 3-year term  
Mark Maddox – Mayor, Ex-Officio

### ***Board of Zoning Appeals***

Kory Green – 1-year term  
Mike Youngblood (Chairman) – 3-year term  
Ronnie Gearin – 2-year term

### ***Beer Board***

Mike Youngblood – 1-year term  
Mark Bell – 3-year term  
Tim Spence – 2-year term  
Jimbo Crawford – 2-year term  
Steve Pectol – 1-year term

***City Beautification***

Sandra Klutts – Alderman Chair  
Angie Hewett – 3-year term  
Jason Kemp – 2-year term  
Melinda Goode – 1-year term  
Tonya Baker – 4-year term  
Ray Griffith – Ex-Officio

***Condemnation***

Willie Parker - Alderman  
Dick Tidwell – 2-year term  
Mike Youngblood – 3-year term  
Lin Dunn – 1-year term  
Ricky Watkins – Ex-Officio  
Mark Maddox – Mayor - Chair

***Downtown Revitalization Committee***

Amy Lewellen  
Gwin Anderson  
Tiffany Browning  
Melinda Goode  
Rufus McPeak

***City Attorney – Beau Pemberton***

***City Judge – Tommy Moore***

***Vice Mayor – Gwin Anderson***

***Personnel Board Chairman – Gwin Anderson***