CITY OF DRESDEN BOARD MEETING AGENDA

May 8, 2023 6:00 p.m.

I.	Call	To	Order	$\mathbf{B}\mathbf{y}$	Mayor
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- II. Opening Ceremonies
 - A. Welcoming Remarks
 - B. Invocation
 - C. Pledge of Allegiance
- III. Roll Call by City Recorder
- IV. Minutes of the Previous Meeting
- V. Communications From The Mayor
- VI. Input From Citizens
- VII. Employee's Report
 - A. Carla Edwards Finance
 - B. Josh Lassiter Public Works
 - C. Jeff Pierpoint Water Plant
 - D. Bryan Chandler Police
 - E. Joey Winstead Park
 - F. Paul Hutcherson Fire
- VIII. Reports from Aldermen or Advisory Committees
- IX. Unfinished Business
 - A. None
- X. New Business
 - A. Debris Staging Site Paving Bid
 - B. Budget Amendment Resolution 2023-11
- XI. Announcements
- XII. Adjournment

City of Dresden Board of Directors Meeting April 3, 2023 6:00 p.m.

BE IT REMEMBERED that the Board of Mayor and Aldermen met in regular session on Monday, April 3, 2023 at 6:00 p.m. at the McWherter Civic Center. Mayor Mark Maddox was present and presiding when the following was entered into record. Mayor Mark Maddox, City Recorder Jennifer Branscum, Water Plant Operator Jeff Pierpoint, Park Director Joey Winstead, Police Chief Bryan Chandler, Public Works Director Josh Lassiter and Fire Chief Paul Hutcherson were present. City Attorney Beau Pemberton was also present. Mayor Mark Maddox called the meeting to order. Mayor Mark Maddox then asked for the roll call. Chief Chandler gave the invocation and Mayor Maddox led the board and guests in the pledge.

Roll Call

Gwin Anderson	Present	Ralph Cobb	Present
Curtis Doran	Present	Dale Hutcherson	Present
Kenneth Moore	Present	Willie Parker	Present

Mayor Maddox presented the minutes of the March 6, 2023 and March 9, 2023 meetings. Mayor Maddox asked if there were any corrections, additions or deletions to the minutes. With no input, Mayor Maddox stated the minutes were approved as presented.

Brandi George addressed the board inquiring whether funds had been received from FEMA or the insurance company that could be used toward the municipal complex. Mayor Maddox stated funds had not yet been received from FEMA but the City did receive funds for the insurance claim. She asked if any of the funds from the \$2.4 million surplus could be used to fund the construction of the new building. Mayor Maddox stated the City doesn't need to deplete all of the surplus funds because some of those funds are needed for operational expense of the yearly departmental activities. Mayor Maddox stated all of those funding sources and options would be taken into consideration.

Lowell Jones asked if the City goes forward with the \$7 million loan, how will that affect the tax base? Mayor Maddox stated the budget process has started and that information should be available soon. Mr. Jones stated he was on a fixed income and an increase in property taxes would negatively affect him and many other citizens of the town. Mayor Maddox stated he understood that and he felt the Board did too.

Mayor Maddox presented Purchasing Policy Ordinance 2023-02 to increase the amount of purchases to be bid out from \$5,000 to \$25,000 to be more in line with State law. City Recorder Jennifer Branscum explained the reason for the request for the bid amount to be increased. Much discussion took place regarding the controls in place and the approval process from the Board on expenditures over the bid threshold. Willie Parker made a motion to approve Ordinance 2023-02 on first reading. There was no second to the motion. The Board wanted to continue to have the option to vote on any purchase over \$5,000. The motion died with a lack of a second to the motion.

Mayor Maddox presented Resolution 2023-11 to apply for funding from USDA for the new municipal complex. He stated this resolution authorizes Mayor Maddox to sign all necessary documentation to apply for funding through USDA for the new municipal complex and authorizes the application of grant or loan up to

\$6,988,119.00. Mayor Maddox stated the City has funding in place for about \$2 million and needs an additional \$5 million (approximately) in funding from external sources. Mayor Maddox stated the bid process will begin within the next week or so. He stated local banks will handle the construction loan with the City paying interest only on the amount drawn. He stated USDA would then purchase the loan from the local banks and the City would make the loan payment with USDA. Willie Parker made a motion to approve Resolution 2023-11. Curtis Doran seconded the motion. Anderson, Cobb, Doran, Hutcherson, and Parker all voted yes. Moore voted no. The motion passed with a vote of 5 to 1.

Mayor Maddox stated the May board meeting would be held Monday, May 8 due to Iris Festival activities occurring during the normal monthly meeting.

With no further business to discuss, Willie Parker made a motion to adjourn. Dale Hutcherson seconded the motion. Anderson, Cobb, Doran, Hutcherson, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

	Mayor Mark Maddox
ATTEST:	•
City Recorder Jennifer Branscum	

Finance Director Report

Board Meeting 5/8/23

- 1. The 2022 tax data has been received and has been loaded into our Accounting system. The original tax revenue, including ad valorem taxes in the amount of \$25,235.14, is \$694,598.44. This reflects a decrease from the prior year of \$21,297.46. Tax revenue has increased by \$43.54 for rollback taxes and decreased by \$9,803.50 for assessment changes. The current grand total of tax revenue of \$684,838.48 is lower than the budgeted tax revenue of \$685,000 by \$161.52. Tax payments received as of 4/26/23 equal \$636,451.75 and the current balance due as of 4/26/23 is \$48,386.73. The balance outstanding at this time in the prior year was \$19,824.35.
- 2. As of 4/26/23, the outstanding balance for 2021 Property Taxes is \$5,022.77. Tax payments in the amount of \$224.33 have been received since the previous report. The one year delinquent tax receivable at this time in the prior year was \$6,307.43. Our current balance is lower than the prior year by \$1,284.66.
- 3. As of 4/26/23, the outstanding balance for 2012 through 2020 Property Taxes is \$6,634.58. Tax payments in the amount of \$282.64 have been received since the prior report. The delinquent tax balance for two years or more at this time in the prior year was \$7,585.50. Our current balance is lower than the prior year by \$950.92.
- 4. All property taxes for years prior to 2012 have been written off as non-collectible. All outstanding taxes are fully reserved so any collections of prior year taxes will be recognized as delinquent tax revenue.
- 5. Monthly activities:
 - a. Processed biweekly payrolls for 4/14/23 and 4/28/23.
 - b. Processed volunteer fire and monthly payroll for 4/28/23.
 - c. Processed purchase orders.
 - d. Coded and entered accounts payable invoices and check requests.
 - e. Processed 5 weekly accounts payable check runs.
 - f. Prepared monthly account reconciliations.
 - g. Assisted at the counter to receipt water bill payments, property tax payments and miscellaneous receipts.

Please let me know if there is any additional information you would like for me to be presenting to you each month.

Thank you.

Carla R Edwards

Finance Director

City of Dresden

Dresden Public Works

April 2023

Daily Checking of 25 Lift Stations
Cleaning of Sewer Lines
Read Water Meters & Checked High Readings
Repaired Water Lines & Water Mains
Installed New Remote Read Meters
Turn Ons & Offs
Picked up bulk items
Picked up brush
Routine Maintenance of Equipment
Picked Up Trash
Assisted with lead pipe survey as required by TDEC
Assisted contractor on camera study of sewer lines
Assisted contractor on smoke testing of sewer lines
Coordinated spring clean up
Assisted in preparation for Iris Festival activities

Answered questions for companies bidding on municipal complex plumbing

Hung Iris Festival banners

Made new water tap and sewer tap

<u>DRESDEN POLICE DEPARTMENT</u> <u>March 16, 2023 - April 15, 2023</u>

Calls: 327

Roadway Accidents: 9	Private Property Accidents: 0

Citations

<u>Citations</u>		
Bates	6	Speeding
	3	Financial Responsibility
	1	Driving on Rev/Susp DL
Chandler	1	Financial Responsibility
Lee	1	Driving on Rev/Susp DL
	1	Seatbelt
	2	Financial Responsibility
Travis	1	Reckless Driving
	13	Speeding
	1	No DL
Vargas	8	Speeding
	1	No DL
	1	Driving on Rev/Susp DL
	1	Registration
	1	Financial Resp

Total Offenses	<u>42</u>	Citations	<u>33</u>
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(There may be more than one offense on each citation)

Citation Collections: \$4,165.73

Residence	#	Percentage
Dresden	10	31%
Weakley Co	7	22%
Out of county	15	47%
TOTAL	32	100%

Location	Citations Written	Percentage
Dresden	3	
Evergreen	1	
Hilltop Dr	1	
Hwy 22	15	47%
Hwy 54	4	12%
Hwy 89	2	
Pikeview	4	12%
Taylor St	2	
TOTAL	32	

City Court Docket: 4/18/23 28

- 5 No show
- 3 Continued
- 7 Pd before court (guilty plea per pmt)
- 7 Dismissed and ordered to pay court cost (no driving school).
- 4 Dismissed and ordered to driving school
- 2 Guilty
- 0 Warning

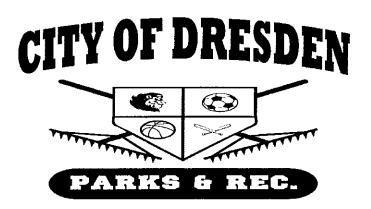
<u>Arrests</u>

Bates DUI 1st, Due Care, Implied Consent, Fin Resp, Leaving the Scene of an Accident

Assault (Domestic)

Chandler Vandalism

Lee Public Intoxication



April 2023 Monthly Report

- Maintained city park properties
- Athletic field maintenance and game preparation
- Assisted with Iris Festival float
- Setup Iris Festival Power Wheels in the Park course
- Assisted with Iris Festival Opening Ceremonies
- Supervised park properties during league & school games
- Repaired backstop net on Cal Ripken field
- Cleared downed tree from walking trail
- Special thanks to Jo Summers Winstead for freshening up the mural at the pavilion at Wilson Park

INVITATION TO BID

The City of Dresden is requesting bids for 1.5 inches of compacted asphalt cement Tennessee Highway specifications 411-E on a property on Jones Street (101 D D 11.00) within the city limits of Dresden. The bid price must include grading and leveling the back of the lot, placing and compacting gravel at the back of the lot, application of a tack coat and 1.5" compacted surface mix on the entire lot.

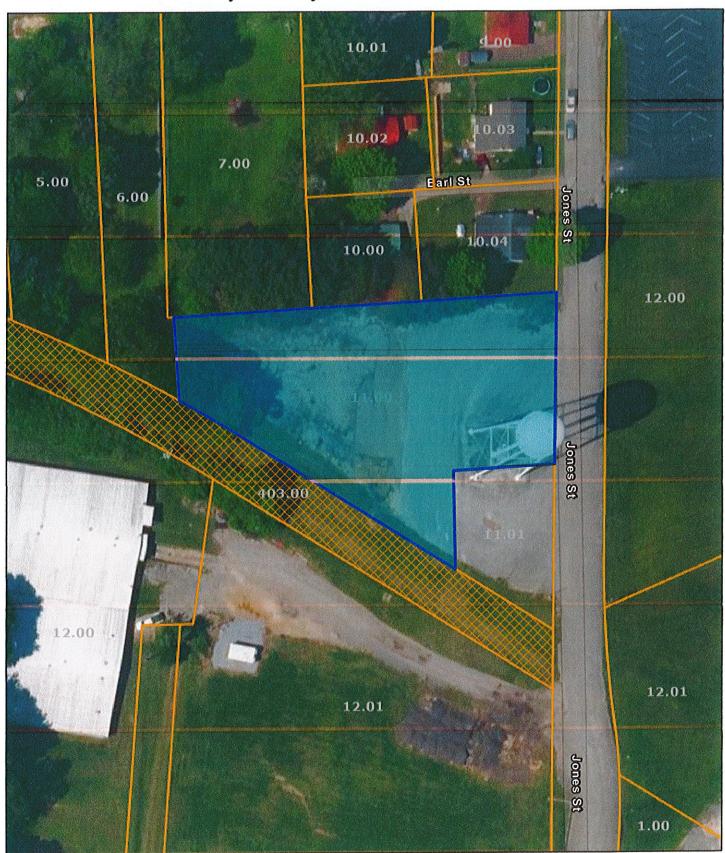
All bid materials must conform to the State of Tennessee specifications. Core samples may be taken. It is the responsibility of the bidder to measure the property.

The City reserves the right to reject any and all bids. The best bid will be awarded a contract. All work must be able to be completed by May 26, 2023.

The deadline for submitting bids will be 12:00 noon Friday, April 28, 2023 at Dresden City Hall. A contract award will be made after formal approval of the Board of Mayor and Aldermen at the May 2023 board meeting. Further information may be obtained by contacting Josh Lassiter, Public Works Director, at 580 Gaylord Rd. or by calling 364-3386.

Please submit bid by 12 Noon Friday, April 28, 2023 to:

City of Dresden Paving Bid 589 Evergreen Street Dresden, TN 38225



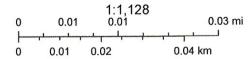
Date: April 6, 2023

County: Weakley Owner: SOUTHERN SOURCE INDUSTRIAL

Address: JONES ST

Parcel Number: 101D D 011.00

Deeded Acreage: 0 Calculated Acreage: 0 Date of TDOT Imagery: 2020 Date of Vexcel Imagery: 2021



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The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.

PROPOSAL MARTIN PAVING COMPANY, INC. P.O. BOX 548/546 US HWY 45E SOUTH MEDINA, TENNESSEE 38355

	Phone: 731-364-2	2270 Date: 4/24/2023
Name: CITY OF DRESDEN	Job Name: PAR	KING LOT PAVING
Street: 117 WEST MAIN STREET	Street/City/State	
City/State/Zip: DRESDEN TN 3822	5 Architect:	Date of Plans:
 SWEEP AN CLEAN EXIST TACK COAT SS-1 	CISH SUBGRADE ON APPR SE LIMESTONE BASE ON FING ASPHALT	OVDA TEX V 2450 COTTAIN TO SECOND
*NO PAVEMENT MARKINGS ARE *CANNOT BE RESPONSIBLE FOR EXISTING ASPHALT WHEN EXCA	DAMAGE TO EVICTING AC	PHALT FROM HEAVY TRUCK TRAFFIC CROSSING SE STONE AT REAR OF LOT
ercent per month on all charges more the	an thirty (30) days in arrears fo	
ercent per month on all charges more the	an thirty (30) days in arrears fo	r the sum of Dollars (\$) undersigned as specified on the reverse side hereof.
ercent per month on all charges more the	an thirty (30) days in arrears fo	r the sum of Dollars (\$) undersigned as specified on the reverse side hereof.
ercent per month on all charges more th SEE ABOVE and/or at the unit price as set forth above OTE: This proposal may be withdrawn b	an thirty (30) days in arrears for the country, with payment to be due to the Authorized Signature:	y the sum of Dollars (\$
ercent per month on all charges more the SEE ABOVE and/or at the unit price as set forth above of the unit price as set fo	an thirty (30) days in arrears for the symmetry of the symmetr	JOE CRAWFORD CELL: 731-695-8936 s. d. Conditions", is hereby accepted and the signor warrants.
ercent per month on all charges more the SEE ABOVE and/or at the unit price as set forth above of the unit price o	an thirty (30) days in arrears for the contractor nent due under the Contract are	JOE CRAWFORD CELL: 731-695-8936 as Set forth above. Further, as applicable, the following accepted.
ercent per month on all charges more the SEE ABOVE and/or at the unit price as set forth above of the unit price as set forth above of Proposal may be withdrawn be compared to the proposal consisting of 2 pages at he/she is an authorized representative erson or entity agrees to the prompt payres.	Authorized Signature: y us if not accepted within 30 days, including "Standard Terms are of the Owner(s) or Contractor nent due under the Contract are Authorized Representative:	The sum of Dollars Sundersigned as specified on the reverse side hereof. JOE CRAWFORD CELL: 731-695-8936 S. ad Conditions", is hereby accepted and the signor warrants as set forth above. Further, as applicable, the following accepted.
ercent per month on all charges more the SEE ABOVE and/or at the unit price as set forth above of the unit price as set forth above of Proposal may be withdrawn be compared to the proposal consisting of 2 pages at he/she is an authorized representative erson or entity agrees to the prompt payres.	Authorized Signature: y us if not accepted within 30 days, including "Standard Terms are of the Owner(s) or Contractor nent due under the Contract are Authorized Representative:	Dollars (\$

Proposal



UNION CITY PAVING LLC

P.O. BOX 628. UNION CITY, TN. 38281

OFFICE 731-599-9859

EMAIL · S HITE@UNIONCITYPAVING.COM

	CELL 731-504-8531			
PROPOSAL SUBMITTED TO	PHONE		DA	TE
The City of Dresden, TN	(731) 364-2270		4/28/2	2023
	JOB NAME			
	Debris Staging Site Paving	- 2023		
EMAIL	Jones Street - Dresden, TN	J (Soo Attac	had Site Man	
	Jones Street - Diesden, Ti	V (OCC Allac	ned Oile Map	
Union City Paving, LLC proposes to furnish labor, equipment, and mater	rials necessary to complete the following	items listed below	1.	AND COMPANY AND THE PERSON OF
Scope of Work: 1. Mobilize equipment 2. Proof roll sugrade area prior to installing new aggregate 3. Install 6" of 33C graded aggregate base even with exist 4. Broom / sweep existing asphalt free of dirt / sand / rock 5. Tack coat existing asphalt prior to paving 6. Overlay new aggregate base and existing asphalt with NOTES: 1. Permits/fees/bonds are excluded from this proposal. 2. Owner to remove reduction site debris/demolition mater	ing asphalt. 1 s / debris 1 1 11½" 411E 1	LS LS LS LS	Total Bid	\$118,280.00
If accepted, please sign, date	and return or scan a conv	to above ad	dress	
We propose to furnish all labor, materials, and equipment necessary to complete the abo				
we propose to furnish all labor, materials, and equipment necessary to complete the abo	we scope of work in accordance will plans and sp	comoatons for a famp	Sum amount of.	
	Total B	id Amount	\$118,28	30.00
Our policy is	Total Due Upon Completion	on		
All material is guaranteed to be as specified. All work is to be completed	Miles and a company of the company o	AUTHORIZED :	SIGNATURE	
manner according to standard practices. Any alteration or deviation from			l-t	1/4
specifications involving extra costs will be executed only upon written or		Stevan F	lite Div	~ Hill
become an extra charge over and above the estimate. All agreements of upon strikes, accidents or delays beyond our control. If client would like				
workmans comp or general liability coverage, please contact Erin Cambo Union City Insurance. (731) 599-1005		Note: This prop by us if not acce	oosal may be withdra	wn 30 days.
Acceptance of Proposal				
The above prices, specifications, and conditions are satisfactory and are			Signature	bankala la
City Paving LLC is authorized to perform the work as specified. Paymen	it will be made as outlined above.		Signature	
Date of Acceptance: X		Emission contraction of contraction	Printed Name and T	itle



DEPARTMENT OF COMMERCE AND INSURANCE

UNION CITY PAYING LLC

379517

ID NUMBER: 73572 LIC STATUS: ACTIVE EXPIRATION DATE: May 31, 2023

BOARD FOR LICENSING CONTRACTORS CONTRACTOR

THIS IS TO CERTIFY THAT ALL REQUIREMENTS OF THE STATE OF TENNESSEE HAVE BEEN MET

UNION CITY PAVING LLC PO BOX 628 1111 LANNOM LANE UNION CITY, TN 38261

State of Tennessee

12608990

BOARD FOR LICENSING CONTRACTORS
CONTRACTOR
UNION CITY PAVING LLC

This is to certify that all requirements of the State of Tennessee have been met.

ID NUMBER: 73572 LIC STATUS: ACTIVE

EXPIRATION DATE: May 31, 2023

\$1,000,000.00; HRA



IN-1313
DEPARTMENT OF
COMMERCE AND INSURANCE



Obion County Business Tax Standard License

March 22, 2023

UNION CITY PAVING LLC PO BOX 628 UNION CITY TN 38281-0628 Letter ID: Expiration Date:

L1157492800 15-May-2024

Return Due By:

15-Apr-2024

The business tax license printed below certifies the receipt and approval of your business tax license application or the renewal of a license for your existing business. The license is valid until the expiration date noted above. Your license number is 1000448448 and your classification is 4. The certificate must be displayed publicly at the location for which it is issued.

All business tax returns are required to be filed and the payment remitted electronically. Your return is due on April 15, 2024. Please visit www.tn.gov/revenue for additional information.

Note: This license does not permit operation unless properly zoned and/or in compliance with all other applicable state, county, or city laws, rules and regulations. Also, as required by Tenn. Code Ann. § 39-17-1801 et seq., businesses must comply with all provisions of the Tennessee Non-Smoker Protection Act.

DETACH LICENSE BELOW AND DISPLAY IN PUBLIC AREA

8<

Obion County Business Tax Standard License

This certificate must be publicly displayed.

UNION CITY PAVING LLC 1111 LANNOM LN

UNION CITY TN 38261-2933

Date Issued:

22-Mar-2023

Classification:

1

Letter ID:

L1157492800 1000448448

License Number: Expiration Date:

15-May-2024



Proposal/Contract

Page 1 of 1

Б.	Inc. 4		
Date:	28-Apr-23	Project	Jones Street - Back Lot Paving
Name Address	City of Dresden 589 Evergreen Street	Lagation	I long Ctreat
Address	Dresden, TN 38225	Location	Jones Street
Contact	Josh Lassiter	Phone	731-364-2270
Email			101 004 2270
Scope	Jones Street - Back Lot Paving		
Description	the back of the lot, placing and compa	operty at Jones Street (101 Dotting gravel at the back of the	D 11.00). Price to include grading and leveling lot, application of a tack coat and 1.5" the State of Tennessee specifications.
	Pave existing parking lot per specs - \$		
	Work to be completed by May 36, 2023	3.	
Note #	Notes and Exclusions:		
1.0	Price does not include repair, relocation	, and replacement of the exist	ing utilities
2.0	Cost of permits, testing, by others		
3.0	No hazardous material remediation sho	uld any be encountered	
4.0	No seeding, sodding, erosion control ma	natting, or landscaping included	
5.0	Unless specifically stated in quote, any		
6.0	Unless specifically stated in quote, subg		
7.0	Unless otherwise noted traffic control is		
8.0	Price quoted is effective for 30 days	miniod to our forece doing our	devides
9.0	If material depths are listed, they are av	orago.	
9.0	ii material deptils are listed, tiley are av	erages	
	Estimated Work (Time or Area)		10 Days
	Price Quote Rate		As Quoted
	Total Estimated Amount		\$277,080.00
F THE ATTA	ACHED TERMS AND CONDITIONS ARE AC PAVEMENT RESTORATIONS, INC. 10162 STINSON ST. MILAN, TN 38358	GREEABLE, PLEASE SIGN BELO	OW AND FORWARD COPY TO MY OFFICE Luke Bray 731-414-4413
conditions ar accepted. Ye	of Proposal The above prices and re satisfactory and are hereby ou are authorized to do the work as ayment will be made as outlined above	Signed: Name: Date:	



STÂTE OF TENNESSEE DEPARTMENT OF COMMERCE AND INSURANCE



PAVEMENT RESTORATIONS INC.

306075

ID NUMBER: 58445 LIC STATUS: ACTIVE EXPIRATION DATE: November 30, 2024

BOARD FOR LICENSING CONTRACTORS

THIS IS TO CERTIFY THAT ALL REQUIREMENTS OF THE STATE OF TENNESSEE HAVE BEEN MET

製造技術を入れた情報と

ATTN:JON HARGETT PAVEMENT RESTORATIONS INC. 10162 STINSON STREET MILAN, TN 38358

State of **Tennessee**

13205162

BOARD FOR LICENSING CONTRACTORS CONFRACTOR PAVEMENT RESTORATIONS INC.

This is to certify that all requirements of the State of Tennessee have been met.

ID NUMBER: 58445 LIC STATUS: ACTIVE

EXPIRATION DATE: November 30, 2024

UNLIMITED; HRA-B; MU-D



IN-1313 DEPARTMENT OF COMMERCE AND INSURANCE

Resolution 2023-11

WHEREAS, the City of Dresden has adopted a budget for Fiscal Year 2023 that defines line item budgets for the General Fund and,

WHEREAS, there is need to amend the budget to reallocate funds and expenses.

	NOW, THERFOR	RE BE IT RESOLVED, the Dresden Boar	d of Mayor and Aldermen authorize the following:
Gene	eral Fund – Add funds	s to original budget of \$10,000 to purchase	the Peeler property for the City Hall expansion.
DB	110-27000	Fund Balance	\$4,000.00
CR	110-41300-900	Executive Capital Outlay	\$4,000.00
Gene	ral Fund – Add funds	s to budget to pay tornado recovery consult	tant. Expense to be reimbursed by FEMA.
DB	110-27000	Fund Balance	\$100,658.75
CR	110-41300-900	Executive Capital Outlay	\$100,658.75
		to the budget to cover expenditures for in	
			ance funds will be allocated to cover this cost from
curre	nt year revenue rather		
DB	110-27000	Fund Balance	\$296,615.95
CR	110-41510-750	Tornado Recovery Expense	\$296,615.95
Gene	ral Fund – Receipt of	grant funds to be used to purchase SCBA	compressor.
DB	110-33400	State Grants	\$49,500.00
CR	110-42200-900	Fire Capital Outlay	\$49,500.00
in the			s to Civic Center. With City Hall temporarily being enter and funds are not being used by a separate City
DB	110-41510-241	City Hall Electric	\$7,250.00
DB	110-41510-244	City Hall Natural Gas	\$1,300.00
CR	110-44420-241	Civic Center Electric	\$7,250.00
CR	110-44420-241	Civic Center Gas	\$1,300.00
Cono	ral Fund — Incurance	funds to cover most of the cost of replacin	g the Civic Center roof after wind damage.
DB	110-36350	Insurance Recovery	\$23,760.00
DB DB	110-27000	Fund Balance	\$740.00
CR	110-27000	Civic Center Capital Outlay	\$24,500.00
This 1	esolution shall take ef	fect upon its passage, the public welfare re	equiring it.
	Anderson	Cobb	Doran
	Hutcherson	Moore	Parker Parker
	Passed / Failed v	vith a vote of to this 8th day of N	May, 2023.
	· —	<u> </u>	
			Mayor Mark Maddox
			Wayor Mark Maddox

ATTEST: Jennifer Branscum, City Recorder