

CITY OF DRESDEN
BOARD MEETING AGENDA
December 5, 2022
6:00 p.m.

- I. Call To Order By Mayor**
- II. Opening Ceremonies**
 - A. Welcoming Remarks
 - B. Invocation
 - C. Pledge of Allegiance
- III. Roll Call by City Recorder**
- IV. Minutes of the Previous Meeting**
- V. Communications From The Mayor**
- VI. Input From Citizens**
- VII. Employee's Report**
 - A. Carla Edwards – Finance
 - B. Josh Lassiter – Public Works
 - C. Jeff Pierpoint – Water Plant
 - D. Bryan Chandler – Police
 - E. Joey Winstead – Park
 - F. Paul Hutcherson – Fire
- VIII. Reports from Aldermen or Advisory Committees**
- IX. Unfinished Business**
 - A. Winstead Property
 - B. Hutcherson & Nanney Demolition Invoices
- X. New Business**
 - A. Election of Vice-Mayor
- XI. Announcements**
- XII. Adjournment**

City of Dresden
Board of Directors Meeting
November 7, 2022
6:00 p.m.

BE IT REMEMBERED that the Board of Mayor and Aldermen met in regular session on Monday, November 7, 2022 at 6:00 p.m. at the McWherter Civic Center. Mayor Jeff Washburn was present and presiding when the following was entered into record. Mayor Jeff Washburn, City Recorder Jennifer Branscum, Water Plant Operator Jeff Pierpoint, Park Director Joey Winstead, Police Chief Chris Crocker and Fire Chief Paul Hutcherson were present. City Attorney Beau Pemberton was also present. Mayor Jeff Washburn called the meeting to order. Mayor Jeff Washburn then asked for the roll call.

Roll Call

Gwin Anderson	Present	Ralph Cobb	Present
Donnie Essary	Present	Sandra Klutts	Present
Kenneth Moore	Present	Willie Parker	Present

Mayor Washburn gave the invocation. Kenneth Moore led the board and guests in the pledge.

Ralph Cobb made a motion to approve the minutes of the October 3, 2022 and October 11, 2022 meetings. Donnie Essary seconded the motion. Anderson, Cobb, Essary, Klutts, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Mayor Washburn stated some repairs have been made on the old leaf machine to be able to run it some this season. He stated the TEMA contract has been signed and the City should be receiving funds for the completed projects soon.

Mayor Washburn stated A2H provided the sidewalk elevation to the Flower Box but she still needs sewer access.

Mayor Washburn stated the old leaf machine has been repaired and is operating for now. He stated should it go down, we have access to one from the City of Paris.

Mayor Washburn reported that Police Chief Chris Crocker submitted his letter of resignation effective November 25, 2022. He stated the City would go through the proper process of hiring a new chief.

Jeniffer Green addressed the board asking for a trash receptacle to be placed at Sunrise Cemetery for flower debris and trash. Kenneth Moore asked about the need for one at Sunset Cemetery. Mayor Washburn stated he wasn't sure what their trash needs were at Sunset Cemetery as they already have trash receptacles. Donnie Essary made a motion for the City to donate a trash can

to Sunrise Cemetery. Sandra Klutts seconded the motion. Anderson, Cobb, Essary, Klutts and Parker all voted yes. Moore voted no. The motion passed with a vote of 5 to 1.

Chase Kesterson asked if the board meeting packets could be placed on Facebook for the public to see. Mayor Washburn stated the packets are normally quite large in volume and the information would not be able to be seen very easily (mainly drawings). He stated it could be placed on the City's website and the agenda itself could be placed on Facebook. Ralph Cobb made a motion for the agenda packet to be placed on the City's website. Donnie Essary seconded the motion. Anderson, Cobb, Essary, Klutts, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Board members asked for a speed limit and dangerous intersection sign to be placed on Pikeview. They also asked for the speed trailer to be placed near the intersection of Morrow and Pikeview Streets. Josh Lassiter noted the spots on Linden Street near the Water Plant will be patched once Ford Construction finishes their project on Paris Hwy.

Kenneth Moore asked if the light fixtures on Hwy 22 that are being replaced are covered in costs already submitted to FEMA. City Recorder Jennifer Branscum stated she would check on it.

Mayor Washburn stated negotiations were ongoing with Tony Winstead on the City's desire to acquire property behind City Hall, Peeler and the Flower Box. Mayor Washburn updated the Board on the offer extended to Tony Winstead for the property behind the former Majestic House that joins the City of Dresden property. He stated an offer was extended for the City to purchase the property and to waive the charges for the demolition. The offer was sent to Winstead's attorney. Mayor Washburn stated negotiations are ongoing. He stated Gwin Anderson and Mike Vernon are assisting with the negotiations. Mayor Washburn reported that a proposal had been submitted to the City by Tony Winstead's attorney to sell the proposed property for \$20,000 and forgive the demolition cost. Donnie Essary made a motion to accept the offer. Gwin Anderson seconded the motion. Anderson, Cobb, Essary, Klutts, Moore and Parker all voted yes. Kenneth Moore expressed his concern about forgiving the demolition costs when the remaining two property owners have not paid yet. City Attorney Beau Pemberton stated this was a different matter since this forgiveness is included in the conveyance of property.

Kenneth Moore asked for the demolition costs for Hutcherson and Nanney to be placed on the December agenda.

Mayor Washburn stated the layout of the inside of the municipal complex was approved at the October 11, 2022 board meeting. He stated the engineers and the construction manager would be bringing a design back for the outside of the building along with a first draft of the cost estimate. Travis Martin with A2H Engineers was present to give an update to the Board since the last meeting. He stated the design of the project is proposed to be 50-60% complete by November 11, 2022. He stated once the design reaches this point, Henson Construction will be able to review it and begin placing a cost estimate on the property. Travis stated he hopes to

have the cost estimate by December. Mayor Washburn stated a revision to the original contract with A2H for this project has been submitted to allow for extra design costs due to the change in property boundaries. Mayor Washburn stated the total engineering costs would increase from \$387,500.00 to \$452,280.00. Gwin Anderson made a motion to approve the amended contract. Donnie Essary seconded the motion. Anderson, Cobb, Essary, Klutts, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Travis Martin also addressed the Board concerning the sewer rehab projects to be completed through the ARPA funds. He stated contractors are going to be extremely busy during 2023 with sewer projects. He suggested going ahead and bidding out the camera work now while waiting on the State contract for the county ARP funds. He stated doing this will put us ahead of some of the busyness next year. He stated the funds were available in the City's general fund as they are funds already deposited by the State. Gwin Anderson made a motion to go ahead and bid the camera work out. Ralph Cobb seconded the motion. Anderson, Cobb, Essary, Klutts, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Mayor Washburn stated the BZA met and reviewed the prior approval of the home-based business on Locust Street for Keisha Diebold as the Board had requested. He stated the BZA voted to uphold their decision. Mayor Washburn stated that if the Board wants to appeal the BZA decision, a suit will need to be filed in Chancery Court. City Attorney Beau Pemberton stated that if a suit is filed, the City would essentially be suing itself since the BZA members are appointed by the City. City Attorney Pemberton suggested Cobb recuse himself since he has a conflict with the issue at hand as being a member of the BZA. He also suggested Gwin Anderson recuse himself as he has a conflict as an aggrieved property owner. Kenneth Moore made a motion to file suit in Chancery Court to appeal the BZA decision. With the lack of a second to the motion, the motion failed.

Mayor Washburn stated a bid notice was advertised to bore Hwy 22 for a sewer line connection for the new convenience store and gas station going in on Hwy 22 across from Kountry Korner. He stated the bid received was from Natural Gas Piping in the amount of \$34,900.00. The bid is conditional on being able to match the manholes and keep everything on the appropriate grade. Willie Parker made a motion to accept the bid. Sandra Klutts seconded the motion. Anderson, Cobb, Essary, Klutts, Moore and Parker all voted yes. The motion was approved upon a vote of 6 to 0. Mayor Washburn reminded the Board that the Board voted several months ago to pay half of the boring cost and the owner of the property would pay the other half. Josh Lassiter stated he has obtained a quote on a small lift station should the grade not be able to be met but the costs should not exceed the bid amount.

Mayor Washburn presented Budget Amendment Resolution 2023-03 to reclassify the expense of the fiber project from capital to professional services operating expense, include the expenses for the debris cleanup and monitoring and to add the fire department grant to the budget. Gwin Anderson made a motion to approve Budget Amendment Resolution 2023-03 as presented.

Willie Parker seconded the motion. Anderson, Cobb, Essary, Klutts, Moore and Parker all voted yes. The motion passed with a vote of 6 to 0.

Mayor Washburn suggested the painting of the Jones Street water tank be included in next year's budget. He also stated the repairs to the drainage issue at Vaughn Bros needs to be included in next year's budget. He stated the estimate that was previously received was \$110,000.00.

With no further business to discuss, Donnie Essary made a motion to adjourn. Ralph Cobb seconded the motion. Anderson, Cobb, Essary, Klutts and Moore all voted yes. The motion passed with a vote of 6 to 0.

Mayor Jeff Washburn

ATTEST:

City Recorder Jennifer Branscum

Finance Director Report

Board Meeting 12/5/22

1. The 2022 tax data has been received and has been loaded into our Accounting system. The original tax revenue, excluding ad valorem taxes, is \$669,363.30. This reflects a decrease from the prior year of \$16,641.70. The decrease is slightly less than the budgeted decrease. The ad valorem tax value has not yet been received. Tax revenue has increased by \$49.62 for rollback taxes and decreased by \$1,971.66 for assessment changes. The current grand total of tax revenue of \$667,441.26 is lower than the budgeted tax revenue of \$685,000 by \$17,558.74 and ad valorem taxes are expected to more than exceed the variance. Tax payments received as of 11/28/22 equal \$128,089.51 and the current balance due as of 11/28/22 is \$539,351.75.
2. As of 11/28/22, the outstanding balance for 2022 Property Taxes is \$12,053.55. Tax payments in the amount of \$50.54 have been received since the previous report. The one year delinquent tax receivable at this time in the prior year was \$12,508.57. Our current balance is lower than the prior year by \$455.02.
3. As of 11/28/22, the outstanding balance for 2012 through 2020 Property Taxes is \$8,343.35. Tax payments in the amount of \$107.11 have been received since the prior report. The delinquent tax balance for two years or more at this time in the prior year was \$8,533.73. Our current balance is lower than the prior year by \$190.38.
4. All property taxes for years prior to 2012 have been written off as non-collectible. All outstanding taxes are fully reserved so any collections of prior year taxes will be recognized as delinquent tax revenue.
5. Our auditor, John Poole, completed the fieldwork portion of his audit in September.
6. Monthly activities:
 - a. Processed biweekly payrolls for 11/10/22 and 11/25/22.
 - b. Processed longevity payroll for 11/18/22.
 - c. Processed volunteer fire and monthly payroll for 11/30/22.
 - d. Processed purchase orders.
 - e. Coded and entered accounts payable invoices and check requests.
 - f. Processed 4 weekly accounts payable check runs.
 - g. Prepared monthly account reconciliations.
 - h. Assisted at the counter to receipt water bill payments, property tax payments and miscellaneous receipts.

Please let me know if there is any additional information you would like for me to be presenting to you each month.

Thank you.

Carla R Edwards

Finance Director

City of Dresden

Dresden Public Works

November 2022

Daily Checking of 25 Lift Stations
Cleaning of Sewer Lines
Read Water Meters & Checked High Readings
Repaired Water Lines & Water Mains
Installed New Remote Read Meters
Turn Ons & Offs
Picked up bulk items
Picked up leaves
Routine Maintenance of Equipment
Picked Up Trash
Worked on the street sweeper
Repaired water main break on Pikeview Street
Sewer tap at 194 Old Latham Rd.
Performed camera work for downtown businesses to locate sewer taps

DRESDEN POLICE DEPARTMENT

October 16, 2022 - November 15, 2022

Calls: 348

Roadway Accidents: 2

Private Property Accidents: 0

Citations

Chandler	3	Speeding
	1	Registration
Crocker	1	Drivng on Rev/Sus DL
	1	Registration
	1	Financial Responsibility
Lee	1	Shoplifting
	2	Registration
	1	Financial Responsibility
	1	Seatbelt
Travis	2	Driving on Rev/Sus DL
	36	Speeding
	1	Financial Responsibility
	1	Child Restraint
	2	Seatbelt
	1	Fail to Maintain Lane
	2	Registration
	1	Window tint
	4	No DL
	1	Shoplifting
	2	Simple Possession
Wright	1	Speeding
	1	Registration
	1	Financial Responsibility

Total Offenses

68

Citations

55

(There may be more than one offense on each citation)

Citation Collections: \$3,648.53

<u>Residence</u>	<u>#</u>	<u>Percentage</u>
Dresden	19	35%
Weakley Co	9	16%
Out of county	27	49%
TOTAL	55	100%

<u>Location</u>	<u>Citations Written</u>	<u>Percentage</u>
Adams Rd	1	
Dollar General	1	
Dresden	5	
E Main	6	11%
Evergreen	3	
Hwy 22	19	35%
Hwy 89	1	
Hwy 118	1	
Maple Ln	1	
Meadowlawn Dr	1	
Morrow St	1	
N Cedar St	1	
N Wilson St	1	
Pikeview St	6	11%
Poplar St	1	
Red Hill Rd	1	
S Cedar St	1	
S Parkway St	2	
W Main St	2	
TOTAL	55	

City Court Docket: 11/22/22

35

10	No show
3	Continued
11	Pd before court (guilty plea per pmt)
8	Dismissed and ordered to pay court cost (no driving school).
2	Guilty
1	Warning

Arrests

Chandler

Indecent Exposure

Theft of Services

Lee

Ag Assault

Reckless Endangerment (warrant on file)

Domestic Assault

Travis

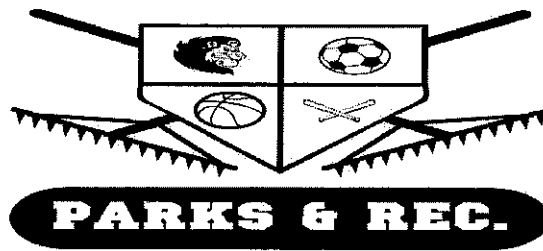
Ag Burglary, Vandalism, Theft of Property, Pos Sch II and IV

Pos Meth, Simple Pos, Drug Para

Wright

Evading Arrest, Drug Para (warrant on file)

CITY OF DRESDEN



November 2022 Monthly Report

- Maintained city park properties
- Applied fertilizer and Ryegrass to Wilson Park fields and Terry Oliver Plaza
- Installed new flag pole in Wilson Park
- Decorated Dresden Farmers Market with Christmas lights
- Ball field maintenance
- Ball field prep for Matt Beaty Scholarship Weekend
- Removed soccer goals and items from soccer complex
- Mulched/removed leaves from Wilson Park
- Maintenance at McWherter Civic center

on behalf of any candidate, shall be deemed to be a misdemeanor, and any person convicted thereof shall be ineligible to hold an office or position of employment in the City government for a period of five years.

SECTION 7

BOARD OF MAYOR AND ALDERMEN

BE IT FURTHER ENACTED, That:

(a) The Mayor and six Aldermen elected under this Charter shall compose the Board of Mayor and Aldermen, in which is vested all corporate, legislative and other powers of the City, except as otherwise provided in this Charter.

(b) The compensation of the Mayor and Aldermen shall be set by Ordinance, but the salary of the Mayor or any Aldermen shall not be changed during their term of office. The Mayor and Aldermen may be reimbursed for actual and necessary expenses incurred in the conduct of their official duties.

(c) The Board of Mayor and Aldermen shall meet regularly at least once every month at the times and places prescribed by ordinance. The Board shall meet in special session on written notice of the Mayor or any three Aldermen and served on the other members of the Board or as agreed upon by a duly adopted motion at a regular or special meeting. Only the business stated in the written call or stated at the meeting when the special meeting is called may be transacted at a special meeting.

(d) A majority of the Aldermen, excluding any vacancies, shall constitute a quorum. The ayes and nays of all votes shall be recorded in the journal. The Board may by ordinance adopt rules and by-laws to govern the conduct of its business, including procedures and penalties for compelling the attendance of absent members. The Board may subpoena and examine witnesses and order the production of books and papers.

SECTION 8

MAYOR AS PRESIDING OFFICER

BE IT FURTHER ENACTED, That the Mayor shall preside at meetings of the Board, and shall not have a vote on any matters except in the case of a tie vote. He shall be recognized as the ceremonial head of the City. He shall be the officer to accept process against the City, and shall perform other duties imposed by this Charter and by ordinances not inconsistent with this Charter.

SECTION 9. BE IT FURTHER ENACTED, That there shall be a Vice Mayor who shall be selected at the first meeting after each election by the Board

from among their number. The term of office of the Vice Mayor shall be for a period of two (2) years. The Vice Mayor shall perform the duties of the Mayor during the Mayor's temporary absences or inability to act. In case of a vacancy in the office of the Mayor, the Vice Mayor shall fill out the unexpired term, or until the next regular city election, whichever shall occur first. If the Vice Mayor is filling out a term in the office of Mayor, the Vice Mayor's position as Alderman shall become vacant and the Board shall fill the vacancy as provided in Section 10. The Board shall select another of their number to fill out the unexpired term of the Vice Mayor. In the event the Mayor and Vice Mayor are both temporarily absent or unable to perform their duties, the Board may select a Mayor Pro Tem from among their number and said Mayor Pro Tem shall perform the duties of Mayor until either the Mayor or the Vice Mayor returns to duty. [As replaced by Priv. Acts 2003, ch. 12]

SECTION 10

VACANCY ON BOARD

BE IT FURTHER ENACTED, That the Board of Mayor and Aldermen shall declare that a vacancy exists if the Mayor or an Alderman resigns, dies, moves his residence from the City, is convicted of malfeasance or misfeasance in office, a felony, a violation of this Charter or election laws of the State, or a crime involving moral turpitude, fails to attend any meetings of the board for a period of 90 days with no extenuating circumstances, or has been continuously disabled for a period of six months so as to prevent him from discharging the duties of his office.

The Board of Mayor and Aldermen shall, within a period of 30 days from the date on which a vacancy was declared, appoint a qualified person to fill the vacancy for the remainder of the unexpired term or until the next regular City election, whichever shall occur first. If the next regular City election occurs prior to the expiration of the term, a special election shall be held, at the same time as the regular City election, to fill the remainder of the unexpired term.

SECTION 11

RESTRICTIONS ON ALDERMEN

BE IT FURTHER ENACTED, That the Aldermen shall act on all matters as a body, and no member shall seek individually to influence the official acts of any officer or employee of the City, or to direct or request the appointment of any person to, or his removal from, any office or position of employment, or to interfere in any way with the performance of duties by any officer or employee. The Board shall deal with the various agencies, officers and employees of the City, solely through the Mayor, and shall not give orders to any